



Administrative Office
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To: Mary Bowles
389 - 7703
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District Office

Date: _____

From: _____

School: _____

Re: Class Advancement 2009 – 2010

I am currently at Class (Column) _____ with _____ total units. I will be advancing to the next Class (Column) for the next school year.

Please check below all that applies.

___ Attached are original transcripts for verification

___ I have already turned in original transcripts throughout the year

___ I have additional transcripts to be sent at a future date

Note: Please refer to MVTA Contract Articles 21.1.3, 4 and 5 for guidelines on class advancement. *This form should be returned to the District office by April 15th.* Evidence of completion of coursework must be returned by September 15th for credit for the current year.

Comments: