

**District Administration**

Ken Benny, Superintendent  
Kerri M. Mills, Ed.D., Assistant Superintendent  
Michele Rollins, Ed.D., Asst Supt/Business Services  
Terry Kritsepis, Director of Technology  
Tim Ryan, Director of Maintenance & Operations

**Mill Valley School District**

411 Sycamore Avenue, Mill Valley, CA  
<http://www.mvschools.org>

**Board of Trustees**

Steven J. Sell, President  
John B. Duncan, Vice-President  
Janet K. Miller  
Paula B. Reynolds  
Judy Sherman

**REGULAR BOARD MEETING  
Wednesday, August 27, 2008**

**PUBLIC SESSION – 6:00 PM (Note new start time)  
CLOSED SESSION – 7:30 PM**

Mill Valley School District Administrative Office – 411 Sycamore Avenue, Mill Valley, CA

*“Our mission is to provide an excellent education that enables all students to achieve academic success and reach their full potential. We prepare our students to be responsible, contributing members of our community and wise stewards of our natural environment.”*

**Americans with Disabilities:** Assistance will be provided to those requiring accommodations for disabilities in compliance with the American with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent’s Office at 415/389-7705.

Est. Time

**6:00 PM**

**CALL TO ORDER  
APPROVAL OF AGENDA & BOARD PRESIDENT’S OPENING REMARKS**

**Action  
Information  
Information**

**6:05**

**BOARD REPORTS & COMMENTS**

**6:15**

**SUPERINTENDENT’S REPORT**

**6:20**

**COMMUNICATIONS TO THE BOARD**

*The Board recognizes the value of public comment on educational issues, and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is requested to identify him/herself prior to addressing the Board and will be heard once for up to three minutes. The presiding officer of the Board shall determine, based on time constraints of the Board, whether some time less than three minutes shall be allocated to individual speakers.*

**CONSENT AGENDA**

**6:30**

*The purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items listed are considered routine and acted upon in one motion. It is understood that Administration recommends approval of all consent agenda items. There is no discussion of items, unless a Board member requests removal of an item for placement on the regular agenda. Each item shall be deemed to have been considered in full and adopted as recommended.*

**Action**

**1. STUDENT LEARNING & SCHOOL PROGRAMS**

**2. BOARD OPERATIONS**

**2.1 Minutes-** Regular meetings of June 11, 2008; June 17, 2008; Special meetings of June 12, 2008; June 30, 2008; August 5, 2008.

**3. BUSINESS & FINANCIAL MATTERS**

**3.1 Warrants –** *These are the methods by which the District pays its bills.*

**3.2 Payroll Certifications –** June 2008: July Mid, dated 7/7/08, for \$78,102.81; July Mid Summer School, dated 7/7/08, for \$3,060.16; July Mid Misc., dated 7/17/08, for \$1,244.02; July 2008: End of Month, dated 7/22/08, for \$260,738.69; Mid Month, dated 8/5/08, for \$33,209.99; August 2008: Mid Misc., dated 8/20/08, for \$1,182.60.

**3.3 Gifts:** for benefit of Edna Maguire School, \$5,230 for landscape and playground equipment, from EM PTA; for Park, \$5,000 for school science programs; for Strawberry Pt., \$7,500 for district funding the gap commitment; \$14,475 for Teachers Fund, from SP PTA; \$150 donation from Levi Strauss Foundation, in recognition of J. Dentkos-Hearn’s participation in Levi Strauss & Co’s employee community involvement program.

**3.4 Quarterly Investment Report as of June 30, 2008**

Monthly Report of County, Schools and District Investments as of June 30, 2008.

#### 4. PERSONNEL

##### 4.1 Personnel Agenda #0809-1.

##### 4.2 Individual Retirement Agreement

Individual Retirement Agreement in accordance with Mill Valley Teachers Association Collective Bargaining Agreement.

##### 4.3 Student Internship Agreement

Communicative Disorders Student Internship Placement Agreement with San Francisco State University, July 1, 2008-June 30, 2011.

#### 5. BUILDINGS & GROUNDS

### REGULAR AGENDA

(Please note that items may be addressed out of their regular order of business)

#### 1. STUDENT LEARNING & SCHOOL PROGRAMS

6:35

##### 1.1 2008 District California Standards Test Review

The presentation will focus on the recent California Standards Test (CST) period, conducted in the spring of 2008. In addition to the 2008 results, the Board will be presented with data related to the District's continuing, incremental improvement on the CST; **presented by Superintendent Ken Benny.**

Information/

#### 2. BOARD OPERATIONS

6:50

##### 2.1 Board Bylaw 9270 - Conflict of Interest

Board biennial review of the Board Bylaw, as required by State law; with amendment (administrative title change); **presented by Superintendent Ken Benny.**

Discussion/  
Action

##### 2.2 Board Bylaw 9320 – Meetings & Notices

Update of Board Bylaw 9320 to reflect changes in meeting day and time; and new requirement regarding notice of location where agenda items may be inspected; **presented by Superintendent Ken Benny.**

Discussion/  
Action

##### 2.3 Board Bylaw 9322 – Agendas

Revision of Board Bylaw 9322 to add required notice of location for inspection of board meeting documents; **presented by Superintendent Ken Benny.**

Discussion/  
Action

##### 2.4 Board Bylaw 9323.3 Exhibit – Actions by the Board

Expansion of list of items requiring more than a majority vote of the board; **presented by Superintendent Ken Benny.**

Information

#### 3. BUSINESS & FINANCIAL MATTERS

7:00

##### 3.1 Parcel Tax Update – Measure A

Brief update on the District's Parcel Tax – Measure A; **presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services.**

Information

#### 4. PERSONNEL

7:10

##### 4.2 Declaration of Need for Fully Qualified Educators

Declaration of Need for Fully Qualified Educators for 2008-09 for submission to the state; **presented by Superintendent Ken Benny.**

Information/  
Action

#### 5. BUILDINGS & GROUNDS

7:15

##### 5.1 Update on Summer Facilities Work

Brief report on summer facilities activities; **presented by Tim Ryan, Director of Maintenance and Operations.**

Information

7:25

##### 5.2 Voice Over IP Phone System Update

Update on summer work for Voice Over IP phone system; **presented by Terry Kritsepis, Director of Technology**

Information

7:30

#### CLOSED SESSION

*Public Comment – Opportunity for public to comment on Closed Session item.*

*Recess to Closed Session – Board to consider and/or take action on any of the following.*

1. CONSIDERATION OF STUDENT MATTER – CONFIDENTIAL INFORMATION INVOLVED (Ed. Code §35146)

#### RECONVENE & REPORT OUT

8:00

#### ADJOURNMENT

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be available for public inspection in the District Office, located at 411 Sycamore Avenue, Mill Valley, during normal business hours.

**IMPORTANT DATES**

**FIRST DAY OF SCHOOL – Thursday, August 28, 2008**

**SCHOOL BOARD MEETINGS**

The 2008-09 School Board meetings are generally held at 6:00 PM on the 1<sup>st</sup> or 2<sup>nd</sup> **Wednesday** of the month at the Mill Valley School District Administrative Office; exceptions may be made to accommodate major holidays and school recesses. Three meetings will be held at schools as noted.

August 27, 2008  
September 10, 2008  
October 1, 2008; Edna Maguire School  
October 22, 2008; Study Session  
November 5, 2008  
December 10, 2008  
January 14, 2009  
February 4, 2009; Old Mill School

March 11, 2009  
March 25, 2009; Finance Study Session  
April 22, 2009; Mill Valley Middle School  
May 13, 2009  
May 27, 2009; Study Session  
June 10, 2009  
June 16, 2009