

District Administration

Ken Benny, Superintendent
 Kerri M. Mills, Ed.D., Assistant Superintendent
 Michele Rollins, Ed.D., Asst Supt/Business Services
 Terry Kritsepis, Director of Technology
 Tim Ryan, Director of Maintenance & Operations

Mill Valley School District

411 Sycamore Avenue, Mill Valley, CA
<http://www.mvschools.org>

Board of Trustees

Steven J. Sell, President
 John B. Duncan, Vice-President
 Janet K. Miller
 Paula B. Reynolds
 Judy Sherman

REGULAR BOARD MEETING
Wednesday, November 5, 2008

PUBLIC SESSION – 6:00 PM (Note new start time)

Mill Valley School District Administrative Office
 411 Sycamore Avenue, Mill Valley, CA

“Our mission is to provide an excellent education that enables all students to achieve academic success and reach their full potential. We prepare our students to be responsible, contributing members of our community and wise stewards of our natural environment.”

Americans with Disabilities: Assistance will be provided to those requiring accommodations for disabilities in compliance with the American with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent’s Office at 415/389-7705.

Est. Time

6:00 PM	CALL TO ORDER	
	APPROVAL OF AGENDA & BOARD PRESIDENT’S OPENING REMARKS	Action
6:05	RECOGNITIONS – Recognition of Measure A Campaign Committee; by Superintendent Ken Benny	Presentation
6:15	BOARD REPORTS & COMMENTS	Information
6:25	SUPERINTENDENT’S REPORT	Information
6:30	COMMUNICATIONS TO THE BOARD	

The Board recognizes the value of public comment on educational issues, and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is requested to identify him/herself prior to addressing the Board and will be heard once for up to three minutes. The presiding officer of the Board shall determine, based on time constraints of the Board, whether some time less than three minutes shall be allocated to individual speakers.

CONSENT AGENDA

6:40	<i>The purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items listed are considered routine and acted upon in one motion. It is understood that Administration recommends approval of all consent agenda items. There is no discussion of items, unless a Board member requests removal of an item for placement on the regular agenda. Each item shall be deemed to have been considered in full and adopted as recommended.</i>	Action
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- 1. STUDENT LEARNING & SCHOOL PROGRAMS**
- 2. BOARD OPERATIONS**
- 2.1 Minutes** –Regular meetings of October 1, 2008; October 22, 2008.
- 3. BUSINESS & FINANCIAL MATTERS**
- 3.1 Warrants** – *These are the methods by which the District pays its bills.*
- 3.2 Payroll Certifications** – August 2008: Mid Month, dated 9/5/08, for \$69,608.76; September 2008: Mid Month, dated 10/7/08, for \$53,878.901; End of Month Misc., dated 10/2/08, for \$66.05; October 2008: End of Month, dated 10/28/08, for \$1,571,573.50.
- 3.3 Gifts** – for MV Middle, \$18,000 for basic supplies/materials; \$12,000 for classroom supplies; \$350 for New Teacher Fund, from MVMS PTSA; for Old Mill, \$11,694 for Teachers Fund/Instructional materials/supplies; \$3,345 for library books/reference; \$369 for Principal’s Fund, from OM PTA; for Park, \$375 for Poetry; \$506 for PE fund; \$1,963.83 balance for 07/08 5th grade class gift to school; \$4,000 for Literacy, from PK PTA; for Strawberry Point, \$19,000 for Naturalist; \$6,800 for Homework Club, from SP PTA.
- 3.4 Quarterly Investment Report as of September 30, 2008**
 Monthly Report of County, Schools & District Investments as of Sept. 30, 2008.
- 3.5 Student Teaching Agreement** – Student teaching agreement with Dominican University of California from July 1, 2008-June 30, 2009.

4. PERSONNEL

4.1 Personnel Agenda #0809-4.

4.2 Individual Retirement Agreements

Individual retirement agreements in accordance with Mill Valley Teachers Association collective bargaining agreement.

5. BUILDINGS & GROUNDS

REGULAR AGENDA

(Please note that items may be addressed out of their regular order of business)

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| 6:45 | 1. STUDENT LEARNING & SCHOOL PROGRAMS | |
| | 1.1 District Math Textbook Adoption Process | Information |
| | Report related to the current mathematics textbook adoption process; presented by Tamalpais Valley School Principal Gail van Adelsberg. | |
| | 2. BOARD OPERATIONS | |
| 7:00 | 2.1 Board Policy/Administrative Regulation 6164.6 – Identification & Education under Section 504 | Information/
Action |
| | BP/AR 6164.6 – Identification & Education under Section 504; 2 nd reading and final approval of revision to Board Policy and Administrative Regulation; presented by Kerri Mills, Ed.D, Assistant Superintendent. | |
| | 3. BUSINESS & FINANCIAL MATTERS | |
| 7:05 | 3.1 Community Financial Advisory Commission (CFAC) Update | Information/
Discussion |
| | Update on CFAC activities, including Five-Year Model and follow-up regarding Clean Renewal Energy Bonds (CREBs); presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services; Michael Fuchs, CFAC Chair; Roger Peters, CFAC Member. | |
| 7:30 | 3.2 Budget Development Calendar for 2009-2010 | Information/
Discussion/
Action |
| | Approval of budget development calendar for 2009-10 budget, including pertinent dates based on State Budget Act and mandatory state financial reporting; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | |
| 7:35 | 3.3 Marin County School Districts Agreed Upon Procedures Report | Information/
Action |
| | Acceptance of Marin County School Districts Agreed Upon Procedures Report; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | |
| 7:50 | 3.4 Receipt and Acknowledgement of California School Employees Association (CSEA) – Mill Valley Chapter 360 Re-openers for 2008-09 Negotiations | Information |
| | Presentation of CSEA – Chapter 360 re-openers for 2008-09 negotiations with Mill Valley School District; presented by Karen Mainini, CSEA Chapter President. | |
| 7:55 | 3.5 Annual Accounting of Developer Fees | Information/
Action |
| | Approval of annual accounting of developer fees for fiscal year 2007-08; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | |
| 8:05 | 3.6 K-3 Class Size Reduction Program for 2008-09 | Information/
Action |
| | Application for K-3 Class Size Reduction Program for 2008-09; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | |
| | 4. PERSONNEL | |
| 8:10 | 4.1 Resolution #5-08/09 – Public Agency Retirement Services Supplementary Retirement Plan | Information/
Action/
Roll Call |
| | Approval of Resolution #5-08/09: Adoption of Public Agency Retirement Services (PARS) Supplementary Retirement Plan; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | |
| | 5. BUILDINGS & GROUNDS | |
| 8:15 | 5.1 Educational Specifications Submission | Information/
Discussion |
| | Presentation of District Educational Specifications upon which the District Master Plan will be based; presented by Tim Ryan, Director of Maintenance & Operations. | |
| 8:35 | ADJOURNMENT | |

Ken Benny, Superintendent – Meeting posted October 31, 2008

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be available for public inspection in the District Office, located at 411 Sycamore Avenue, Mill Valley, during normal business hours.

SCHOOL BOARD MEETINGS

The 2008-09 School Board meetings are generally held at 6:00 PM on the 1st or 2nd **Wednesday** of the month at the Mill Valley School District Administrative Office; exceptions may be made to accommodate major holidays and school recesses. Three meetings will be held at schools as noted.

December 10, 2008
January 14, 2009
February 4, 2009; at Old Mill School
March 11, 2009
March 25, 2009; Finance Study Session
April 22, 2009; at Mill Valley Middle School

May 13, 2009
May 27, 2009; Study Session
June 10, 2009
June 16, 2009