

District Administration

Ken Benny, Superintendent
Kerri M. Mills, Ed.D., Assistant Superintendent
Michele Rollins, Ed.D., Asst Supt/Business Services
Terry Kritsepis, Director of Technology
Tim Ryan, Director of Maintenance & Operations

Mill Valley School District

411 Sycamore Avenue, Mill Valley, CA
<http://www.mvschools.org>

Board of Trustees

Steve Sell, President
Janet Miller, Vice-President/Clerk
John Duncan
Paula Reynolds
Judy Sherman

**REGULAR BOARD MEETING
Wednesday, January 14, 2009
PUBLIC SESSION – 6:00 PM**

CLOSED SESSION to follow Business Meeting

Mill Valley School District Administrative Office – 411 Sycamore Avenue, Mill Valley, CA

“Our mission is to provide an excellent education that enables all students to achieve academic success and reach their full potential. We prepare our students to be responsible, contributing members of our community and wise stewards of our natural environment.”

Americans with Disabilities: Assistance will be provided to those requiring accommodations for disabilities in compliance with the American with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent’s Office at 415/389-7705.

Est. Time

6:00 PM

CALL TO ORDER

**Action
Information**

6:05

APPROVAL OF AGENDA

RECOGNITIONS – Recognition of district funding partners: PTAs and Kiddo.

Recognition of Trustees, as January is School Board Recognition Month.

6:15

COMMUNICATIONS TO THE BOARD

The Board recognizes the value of public comment on educational issues, and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is requested to identify him/herself prior to addressing the Board and will be heard once for up to three minutes. The presiding officer of the Board shall determine, based on time constraints of the Board, whether some time less than three minutes shall be allocated to individual speakers.

6:30

BOARD MEMBER REPORTS & COMMENTS

Information

6:40

SUPERINTENDENT’S REPORT

Information

CONSENT AGENDA

6:45

The purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items listed are considered routine and acted upon in one motion. It is understood that Administration recommends approval of all consent agenda items. There is no discussion of items, unless a Board member requests removal of an item for placement on the regular agenda. Each item shall be deemed to have been considered in full and adopted as recommended.

Action

1. STUDENT LEARNING & SCHOOL PROGRAMS

1.1 Interdistrict Attendance- Approval of employment-related interdistrict transfers for 2009-10: R. Conklin (K; Erin Conklin) from West Contra Costa USD; and D. Watenpaugh (K; Lynne Watenpaugh) from San Francisco USD.

2. BOARD OPERATIONS

2.1 Minutes: Regular meeting of December 10, 2008.

3. BUSINESS & FINANCIAL MATTERS

3.1 Warrants – *These are the methods by which the District pays its bills.*

3.2 Payroll Certifications – November 2008: Mid Month, dated 12/4/08, for \$62,270.89; December 2008: End of Month, dated 12/15/08, for \$1,577,924.50.

3.3 Gifts: For benefit of Edna Maguire School, \$49,152.81, for laptops; \$250.00 for Classroom Funds; \$14,000.00 for Grade Level Funds; \$2,350.00 for New Teacher Funds, from EM PTA; for Park School, \$25,500.00 for PK Tech Fund, from PK PTA; for Tam Valley, \$10,000.00, from anonymous donor.

3.4 Consolidated Application; Part II – 2008-09 Consolidated Application for Funding Categorical Aid Programs – Part II.

3.5 Actuarial Study – Actuarial Study to perform an actuarial valuation of the District’s Retiree Health Plan as of January 1, 2009, in accordance with Governmental Accounting Standards Board (GASB 45); study required every two years.

- 3.6 **Legal Agreement** – Agreement with Lozano Smith for legal services, effective December 1, 2008.
- 3.7 **Independent Auditing Services Revised for 2008-09**
Revised audit services related to Governmental Accounting Standards Board Statement No. 45 for 2008-09.

4. PERSONNEL

- 4.1 **Personnel Agenda #0809-6.**

5. BUILDING & GROUNDS

REGULAR AGENDA

(Please note that items may be addressed out of their regular order of business)

3. BUSINESS & FINANCIAL MATTERS		
6:50	<ul style="list-style-type: none"> 3.1 District Audit Report June 30, 2008 Presentation and approval of the district audit report for 2007-2008 fiscal year; presented by Stephen Roatch of Stephen Roatch Accountancy Corporation. 	Information/ Discussion/ Action
7:10	<ul style="list-style-type: none"> 3.2 Public Hearing Regarding Mill Valley School District Re-Opener for 2008-09 Negotiations with California School Employees Association (CSEA) – Ch. 360 Opportunity for the public to comment on Mill Valley School District re-opener for 2008-09 negotiations with CSEA – Ch. 360, which was presented at December 10, 2008 Board meeting; President Steve Sell will preside over the hearing. 	Public Hearing
7:15	<ul style="list-style-type: none"> 3.3 Resolution #7-08/09: Behavioral Intervention Plans Mandated Cost Settlement Presentation and approval of Special Education Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and waiving rights to file any claim regarding the Hughes Bill statute and regulations in the future; presented by Assistant Superintendent Kerri Mills, Ed.D. 	Information/ Roll Call Action
7:25	<ul style="list-style-type: none"> 3.4 Budget Update Monthly budget update; presented by Michele Rollins, Ed.D. Assistant Superintendent – Business Services. 	Information
1. STUDENT LEARNING & SCHOOL PROGRAMS		
7:30	<ul style="list-style-type: none"> 1.1 2008-2009 Mill Valley Middle School Site Plan Presentation of the 2008-09 school site plan for Mill Valley Middle School; presented by Mill Valley Middle School Principal Matt Huxley. 	Information/ Action
7:50	<ul style="list-style-type: none"> 1.2 Technology Report Presentation focusing on completed infrastructure projects, District hardware inventory and on-going support of technology across the District; presented by Director of Technology Terry Kritsepis and Superintendent Ken Benny. 	Information/ Discussion
2. BOARD OPERATIONS		
8:20	<ul style="list-style-type: none"> 2.1 Williams Uniform Complaints Quarterly Report on Williams Uniform Complaints for October-December 2008; presented by Superintendent Ken Benny. 	Information
8:25	<ul style="list-style-type: none"> 2.2 Board Policy 3100 – Budget Board discussion of Board Policy 3100 and the Board's goal to maintain a reserve to provide long-term stability for the District; presented by President Steve Sell and Michele Rollins, Ed.D. Assistant Superintendent – Business Services. 	Information/ Discussion
8:45	<ul style="list-style-type: none"> 2.3 Board Policy 0510 - School Accountability Report Card Revision and approval of updated BP 0510 – School Accountability Report Card (SARC), reflecting new law that deletes specific items from list of conditions to be reported and establishes deadline for making SARC available; delete AR 0510, as information included in BP; presented by Superintendent Ken Benny. 	Information/ Action
8:50	<ul style="list-style-type: none"> 2.4 School Accountability Report Card Approval of Mill Valley School District 2007-08 School Accountability Report Card; presented by Superintendent Ken Benny. 	Information/ Action
4. PERSONNEL		
5. BUILDINGS & GROUNDS		
8:55	<ul style="list-style-type: none"> 5.1 Facility Master Plan Update Update on Master Plan, including work activities completed since December 1, 2008 and anticipated activities for next few weeks; presented by Director of Maintenance & Operations Tim Ryan. 	Information/ Discussion

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| 9:10 | 5.2 Lease Agreement – Lease agreement with Camp Galileo, effective June 22 – July 31, 2009; presented by Michele Rollins, Ed.D. Assistant Superintendent – Business Services. | Information/
Action |
| 9:20 | RECESS TO CLOSED SESSION
CLOSED SESSION
Public Comment – <i>Opportunity for public to comment on Closed Session item(s).</i>
Recess to Closed Session – <i>Board to consider and/or take action on any of the following.</i>
1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/and/or REASSIGNMENT
(Gov. Code §54957) | |
| 9:45 | RECONVENE & REPORT OUT
ADJOURNMENT | |

Ken Benny, Superintendent – Meeting posted January 9, 2009

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be available for public inspection in the District Office, located at 411 Sycamore Avenue, Mill Valley, during normal business hours.

IMPORTANT DATES

Martin Luther King, Jr. Holiday – NO SCHOOL
Monday, January 19, 2009

SCHOOL BOARD MEETINGS

The 2008-09 School Board meetings are generally held at 6:00 PM on the 1st or 2nd **Wednesday** of the month at the Mill Valley School District Administrative Office; exceptions may be made to accommodate major holidays and school recesses. Three meetings will be held at schools as noted.

February 4, 2009; at Old Mill School March 11, 2009 March 25, 2009; Finance Study Session Tuesday , April 7, 2009; Facility Master Plan Study Session; 6-9 p.m. at Tamalpais Valley School	April 22, 2009; at Mill Valley Middle School May 13, 2009 May 27, 2009; Study Session June 10, 2009 June 16, 2009
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