

**District Administration**

Ken Benny, Superintendent  
Michele Rollins, Ed.D., Asst Supt/Business Services  
Mark Barmore, Director of Student Support Services  
Terry Kritsepis, Director of Technology  
Tim Ryan, Director of Maintenance & Operations

**Mill Valley School District**

411 Sycamore Avenue, Mill Valley, CA  
<http://www.mvschools.org>

**Board of Trustees**

Steve Sell, President  
Janet Miller, Vice-President/Clerk  
John Duncan  
Paula Reynolds  
Judy Sherman

**REGULAR BOARD MEETING**  
**Wednesday, September 16, 2009**  
**CLOSED SESSION – 5:30 p.m.**  
**PUBLIC SESSION – 6:00 p.m.**

Mill Valley School District Administrative Office, 411 Sycamore Avenue, Mill Valley, CA

*“Our mission is to provide an excellent education that enables all students to achieve academic success and reach their full potential. We prepare our students to be responsible, contributing members of our community and wise stewards of our natural environment.”*

**Americans with Disabilities:** Assistance will be provided to those requiring accommodations for disabilities in compliance with the American with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent’s Office at 415/389-7705.

Est. Time

**5:30 PM CALL TO ORDER – Board President**  
**CLOSED SESSION**

**Public Comment – Opportunity for public to comment on Closed Session item(s).**  
**Recess to Closed Session - Board to consider and/or take action on any of the following.**

1. CONSIDERATION OF STUDENT MATTER – CONFIDENTIAL INFORMATION INVOLVED (Ed. Code §35146)

**6:00 RECONVENE & REPORT OUT – Board President**

**APPROVAL OF AGENDA & BOARD PRESIDENT’S OPENING REMARKS**  
**6:05 RECOGNITIONS – Recognition of teachers attaining permanent status in the Mill Valley School District; presented by Superintendent Ken Benny and Human Resources Specialist Amy Sievers.**

**Action Information/ Recognition**

**6:20 BOARD MEMBER REPORTS & COMMENTS**

**Information Information**

**6:30 SUPERINTENDENT’S REPORT**

**6:35 COMMUNICATIONS TO THE BOARD**

*The Board recognizes the value of public comment on educational issues, and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is requested to identify him/herself prior to addressing the Board and will be heard once for up to three minutes. The presiding officer of the Board shall determine, based on time constraints of the Board, whether some time less than three minutes shall be allocated to individual speakers.*

**CONSENT AGENDA**

**6:45**

*The purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items listed are considered routine and acted upon in one motion. It is understood that Administration recommends approval of all consent agenda items. There is no discussion of items, unless a Board member requests removal of an item for placement on the regular agenda. Each item shall be deemed to have been considered in full and adopted as recommended.*

**Action**

**1. STUDENT LEARNING & SCHOOL PROGRAMS**

**2. BOARD OPERATIONS**

**2.1 Minutes:** Regular meeting of August 26, 2009.

**3. BUSINESS & FINANCIAL MATTERS**

**3.1 Warrants – These are the methods by which the District pays its bills.**

**3.2 Payroll Certifications – August 2009: End of Month, dated 8/21/09, for \$292,193.16; Mid Month, dated 9/9/09, for \$80,272.15.**

**3.3 Gifts:** for benefit of Edna Maguire School, \$21,350.00 for Classroom Funds, from EM PTA; for Strawberry Pt, \$7,200.00 for Teacher Stipend Accounts; from SP PTA; for Tam Valley, total of \$65,850.00 for garden coordinator; Science program; PE supplies; Principal’s account; teachers’ supplies; new classroom supplies; Classroom Angels; \$1,000 for Principal’s Fund, from TV PTA.

#### 4. PERSONNEL

##### 4.1 Personnel Agenda #0910-2.

4.2 **Student Teaching Agreements:** Dominican University, from 7/1/09-6/30/10; USF, including provision for counseling experience, from 8/24/09-8/24/12.

##### 4.3 **Memorandum of Understanding Between California School Employees – Chapter 360 & Mill Valley School District**

Memorandum of Understanding Between California School Employees – Ch. 360 & Mill Valley School District regarding 2009-2010 layoffs.

#### 5. BUILDING & GROUNDS

### REGULAR AGENDA

(Please note that items may be addressed out of their regular order of business)

#### 1. STUDENT LEARNING & SCHOOL PROGRAMS

- |      |   |                            |
|------|---|----------------------------|
| 6:50 | <b>1.1 2009 California Standards Test Review</b><br>Review results of California Standards Test (CST), conducted in spring 2009 in Grades 2-8, including presentation of data related to the District's continuing academic achievement improvement; <b>presented by Superintendent Ken Benny.</b>  | Information/<br>Discussion |
| 7:05 | <b>1.2 California Longitudinal Pupil Achievement Data System (CALPADS)</b><br>Information on CALPADS, the foundation of California's K-12 education data system, enabling the migration from the current numerous aggregate data collections to a flexible system based on quality student- and teacher-level data; <b>presented by Director of Information Technology Terry Kritsepis.</b> | Information/<br>Discussion |
| 7:15 | <b>1.3 Content Filter Update</b><br>Report on the installation and deployment of LightSpeed Systems Web Access Manager as the District's Internet Content Filter; <b>presented by Director of Technology Terry Kritsepis.</b>   | Information/<br>Discussion |

#### 2. BOARD OPERATIONS

#### 3. BUSINESS & FINANCIAL MATTERS

- |      |  |                                       |
|------|--|---------------------------------------|
| 7:25 | <b>3.1 Unaudited Actuals for 2008-09</b><br>Presentation and review of Audited Actuals for 2008-09 District budget; <b>presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services.</b>              | Information/<br>Discussion/<br>Action |
| 7:50 | <b>3.2 Resolution #03-09/10: Adoption of the "Gann" Limit</b><br>Approval of Resolution #03-09/10: Adoption of the "Gann" Limit; <b>presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services.</b> | Action/<br>Roll Call                  |
| 7:55 | <b>3.3 Budget Update</b><br>Report on most recent state budget information available for 2009-10 school year; <b>presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services.</b>                    | Information/<br>Discussion            |

#### 4. PERSONNEL

- |      |   |                        |
|------|---|------------------------|
| 8:05 | <b>4.1 Resolution #04-09/10: Eliminating Certain Positions in the Classified Service and Directing the Layoff of Classified Employees Occupying Said Positions</b><br>Determination that due to lack of funds and/or lack of work, elimination of the equivalent of eighteen and three quarters (18.75) hours per week of currently vacant Instructional Aide position; <b>presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services.</b> | Action/<br>Roll Call   |
| 8:10 | <b>4.2 Resolution #05-09/10: Certificated Assignment Authorization</b><br>Authorization for particular teachers with multiple subject teaching credentials or single subject teaching credentials to teach particular specified subjects that are considered departmentalized, as provided by Ed. Code §44256(b) and §44258.2; <b>presented by Superintendent Ken Benny.</b>  | Action/<br>Roll Call   |
| 8:15 | <b>4.3 Declaration of Need for Fully Qualified Educators</b><br>Declaration of Need for Fully Qualified Educators for 2009-10 for submission to the state; <b>presented by Superintendent Ken Benny.</b>  | Information/<br>Action |

	<b>5. BUILDINGS &amp; GROUNDS</b>	
8:20	<b>5.1 Resolution #06-09/10: Sustainability &amp; the Design &amp; Construction of High Performance Schools</b> Staff recommendation to adopt a resolution in support of using Measure C funds in accordance with the Facilities Master Plan Committee's Guiding Principle of sustainability. This resolution incorporates Collaborative for High Performance Schools "CHPS" criteria and best practices to the extent feasible; <b>presented by Director of Maintenance &amp; Operations Tim Ryan.</b>	Information/ Discussion/ Action/ Roll Call
8:40	<b>CLOSED SESSION</b> <b>Public Comment</b> – <i>Opportunity for public to comment on Closed Session item(s).</i> <b>Recess to Closed Session</b> - <i>Board to consider and/or take action on any of the following.</i> 1. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code §54957.6) Agency Negotiators: Ken Benny, Superintendent; Michele Rollins, Assistant Superintendent – Business Services Employee Organizations: CSEA – Chapter 360; Mill Valley Teachers Association	
9:10	<b>RECONVENE &amp; REPORT OUT</b>  <b>ADJOURNMENT</b>	

Ken Benny, Superintendent – Meeting posted September 11, 2009

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be available for public inspection in the District Office, located at 411 Sycamore Avenue, Mill Valley, during normal business hours.

## IMPORTANT DATES

### SCHOOL BOARD MEETINGS

The 2009-10 School Board meetings are generally held at 6:00 PM on the 2<sup>nd</sup> or 3<sup>rd</sup> **Wednesday** of the month at the Mill Valley School District Administrative Office; exceptions may be made to accommodate major holidays and school recesses. Three meetings will be held at schools, as indicated.

- October 14, 2009; Strawberry Point School
- October 28, 2009; Study Session
- November 18, 2009
- December 9, 2009
- January 13, 2010
- February 10, 2010; Tam Valley School
- March 10, 2010
- March 31, 2010; Study Session – Finance
- April 21, 2010; Park School
- May 12, 2010
- May 26, 2010; Study Session
- June 15, 2010; Tuesday
- June 23, 2010; Budget Adoption