

District Administration

Ken Benny, Superintendent
Michele Rollins, Ed.D, Asst Supt/Business Services
Mark Barmore, Director of Student Support Services
Terry Kritsepis, Director of Technology
Tim Ryan, Director of Maintenance & Operations

Mill Valley School District

411 Sycamore Avenue, Mill Valley, CA
<http://www.mvschools.org>

Board of Trustees

Steve Sell, President
Janet Miller, Vice-President/Clerk
John Duncan
Paula Reynolds
Judy Sherman

REGULAR BOARD MEETING

Wednesday, October 14, 2009 - Amended October 11, 2009*

PUBLIC SESSION – 6:00 p.m.

Strawberry Point School Library, 117 E. Strawberry Drive, Mill Valley, CA

“Our mission is to provide an excellent education that enables all students to achieve academic success and reach their full potential. We prepare our students to be responsible, contributing members of our community and wise stewards of our natural environment.”

Americans with Disabilities: Assistance will be provided to those requiring accommodations for disabilities in compliance with the American with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent’s Office at 415/389-7705.

Est. Time

6:00 PM	CALL TO ORDER – Board President	
	APPROVAL OF AGENDA & BOARD PRESIDENT’S OPENING REMARKS	
6:05	RECOGNITION – The Board of Trustees will recognize Michael Fuchs for his dedicated service to the district and learning community as original member and Chair of the Community Financial Advisory Commission (CFAC).	Action Information/Recognition
6:10*	PRESENTATION – Strawberry Point School Focus In addition to introduction of staff members and PTA Leaders, Principal Leslie Thornton will spotlight various school programs and initiatives.	Information/Presenation
6:30	BOARD MEMBER REPORTS & COMMENTS	Information
6:40	SUPERINTENDENT’S REPORT	Information
6:45	COMMUNICATIONS TO THE BOARD	

The Board recognizes the value of public comment on educational issues, and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is requested to identify him/herself prior to addressing the Board and will be heard once for up to three minutes. The presiding officer of the Board shall determine, based on time constraints of the Board, whether some time less than three minutes shall be allocated to individual speakers.

CONSENT AGENDA

6:55	<i>The purpose of the consent agenda is to act upon routine matters in an expeditious manner. Items listed are considered routine and acted upon in one motion. It is understood that Administration recommends approval of all consent agenda items. There is no discussion of items, unless a Board member requests removal of an item for placement on the regular agenda. Each item shall be deemed to have been considered in full and adopted as recommended.</i>	Action
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- 1. STUDENT LEARNING & SCHOOL PROGRAMS**
- 2. BOARD OPERATIONS**
 - 2.1 Minutes:** Regular meeting of September 16, 2009; Special meetings of September 24, 2009; October 6, 2009.
- 3. BUSINESS & FINANCIAL MATTERS**
 - 3.1 Warrants –** *These are the methods by which the District pays its bills.*
 - 3.2 Payroll Certifications –** August 2009: Mid Month, dated 9/18/09, for \$630.72; September 2009: End of Month, dated 9/21/09, for \$1,630,266.95.
 - 3.3 Gifts:** for benefit of Park School, \$660.00 for projector screens; from 2009 graduating class; total of \$4,432.50 for science program; \$500 for PE equipment, from PK PTA; for Strawberry Point, \$7,200.00 for teacher stipends; \$10,792.00 for Naturalist program, from SP PTA.
- 4. PERSONNEL**
 - 4.1 Personnel Agenda #0910-3.**
 - 4.2 California School Employees Association – Ch. 360 (CSEA) & Mill Valley School District (MVSD) Job Descriptions**
Approval of the classified job descriptions per CSEA & MVSD agreement for Administrative Assistant District Office; Administrative Assistant – Registrar/Data

Processor; Executive Assistant to Director of Student Support Services & District Office.

5. BUILDING & GROUNDS

REGULAR AGENDA

(Please note that items may be addressed out of their regular order of business)

5. BUILDINGS & GROUNDS

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| 7:00 | 5.1 Summer Projects Report
Report on 2009 summer facilities projects; presented by Tim Ryan, Director – Maintenance & Operations. | Information/
Discussion |
| 7:20 | 5.2 Review and Interview Teams for Selection of Architectural and Construction Management/Program Management Consultants, pending Passage of November Bond Measure
Pending passage of November bond measure, Board of Trustees participation in the review and interview teams for Request for Qualifications (RFQ) and subsequent Request for Proposals (RFP) for selection of architectural and construction management/program management consultants; presented by Tim Ryan, Director – Maintenance & Operations. | Information/
Discussion |
| | 1. STUDENT LEARNING & SCHOOL PROGRAMS | |
| 7:35 | 1.1 Sufficiency of Textbooks and Instructional Materials for 2009-10
Per Education Code §60119, presentation of background information regarding annual determination of sufficient textbooks and instructional materials for students for 2009-10; presented by Superintendent Ken Benny. | Information |
| 7:40 | 1.2 Public Hearing
Public Hearing regarding sufficiency of textbooks and instructional materials for 2009-10; conducted by President Steve Sell. | Public
Hearing |
| 7:45 | 1.3 Resolution #07-09/10 – Sufficiency of Textbooks and Instructional Materials for 2009-10
Approval of Resolution #07-09/10: Sufficiency of Textbooks and Instructional Materials for 2009-10; presented by Superintendent Ken Benny. | Action/ Roll
Call Vote |
| | 2. BOARD OPERATIONS | |
| 7:50 | 2.1 Appointment of Governing Board Members in Lieu of Election
Appointment of the following as Governing Board members in lieu of an election on November 3, 2009: Robin B. Moses; Steven J. Sell; Raoul Wertz; presented by Superintendent Ken Benny. | Information/
Action |
| 7:55 | 2.2 Williams Uniform Complaints
Quarterly Report on Williams Uniform Complaints for July-September 2009; presented by Superintendent Ken Benny. | Information |
| 8:00 | 2.3 Strategic Planning
Board President Steve Sell and Superintendent Ken Benny will facilitate a Staff and Trustees discussion focused on strategies for renewal of the strategic plan, set to expire June 2010; presented by Superintendent Ken Benny and President Steve Sell. | Information/
Discussion |
| | 3. BUSINESS & FINANCIAL MATTERS | |
| 8:25 | 3.1 Receipt & Acknowledgement of California School Employees Association – Chapter 360 Re-Openers for 2009-2010 Negotiations
Receipt and acknowledgement of California School Employees Association (CSEA) – Chapter 360 Re-Openers for negotiations for 2009-10; presented by CSEA Chapter President Karen Mainini. | Information |
| 8:30 | 3.2 Budget Update
Report on most recent state budget information available for 2009-10 school year; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | Information/
Discussion |
| 8:45 | 3.3 2009-2010 Operations Application K-3 Class Size Reduction (CSR) Program
Application for K-3 Class Size Reduction Program for 2009-10; presented by Michele Rollins, Ed.D, Assistant Superintendent, Business Services. | Information/
Discussion/
Action |

4. PERSONNEL

8:50

CLOSED SESSION

Public Comment – Opportunity for public to comment on Closed Session item(s).

Recess to Closed Session - Board to consider and/or take action on any of the following.

1. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code §54957.6)
Agency Negotiators: Ken Benny, Superintendent; Michele Rollins, Assistant Superintendent – Business Services; William Kay, Counsel
Employee Organizations: CSEA – Chapter 360; Mill Valley Teachers Association
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code §54957)
Title: Assistant Superintendent, Business Services

9:30

RECONVENE & REPORT OUT

ADJOURNMENT

Ken Benny, Superintendent – Meeting posted October 9, 2009

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be available for public inspection in the District Office, located at 411 Sycamore Avenue, Mill Valley, during normal business hours.

IMPORTANT DATES

Professional Staff Development Day – NO SCHOOL
Friday, October 16, 2009

K-5 Parent Teacher Conferences
Monday, November 9 – Friday, November 20, 2009
Early Day Dismissal

Veterans Day Holiday – NO SCHOOL
November 11, 2009

SCHOOL BOARD MEETINGS

The 2009-10 School Board meetings are generally held at 6:00 PM on the 2nd or 3rd **Wednesday** of the month at the Mill Valley School District Administrative Office; exceptions may be made to accommodate major holidays and school recesses. Three meetings will be held at schools, as indicated.

- October 28, 2009; Study Session (Focus: Strategic Plan)
- November 18, 2009
- December 9, 2009
- January 13, 2010
- February 10, 2010; Tam Valley School
- March 10, 2010
- March 31, 2010; Study Session – Finance
- April 21, 2010; Park School
- May 12, 2010
- May 26, 2010; Study Session
- June 15, 2010; Tuesday
- June 23, 2010; Budget Adoption