

Mill Valley School District Board of Trustees

Regular Meeting No. 9, March 11, 2009

MINUTES

Trustees Present: John Duncan, Janet Miller, Paula Reynolds, Steve Sell, Judy Sherman
Administrators Present: Ken Benny, Superintendent
Kerri M. Mills, Ed.D., Assistant Superintendent
Michele Rollins, Ed.D., Assistant Superintendent Business Services
Terry Kritsepis, Director of Technology
Tim Ryan, Director of Maintenance & Operations
Jane McDonough, Old Mill School Principal
Leslie Thornton, Strawberry Point School Principal
Gail van Adelsberg, Tamalpais Valley School Principal

CALL TO ORDER The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 5:30 p.m. on Wednesday, March 11 2009 at the Mill Valley School District Administrative Office, 411 Avenue, Mill Valley, CA. President Steve Sell called the meeting to order at 5:30 p.m.

RECESS: CLOSED SESSION As there was no public comment, the meeting was recessed to Closed Session at 5:31 p.m. for consideration of a public employee matter and conference with labor negotiators Superintendent Ken Benny and Michele Rollins, Assistant Superintendent – Business Services.

RECONVENE Mr. Sell reconvened the meeting at 6:03 p.m. and announced that the Closed Session will continue following the business portion of the meeting.

AGENDA & OPENING REMARKS Mr. Sell welcomed those in attendance and highlighted agenda items as they relate to the District's Strategic Plan.
M/S/C Reynolds/Sherman (5-0) to approve the Agenda.

BOARD REPORTS Board Reports: Ms. Reynolds reported on the recent PTA Council meeting, including PTA Council President Robin Moses' announcement of her candidacy for school board election in November. Ms. Reynolds also attended student performance at Old Mill School. Ms. Sherman reported on events at Edna Maguire School, the upcoming Kiddo! Gala, and commended Director of Maintenance & Operations Tim Ryan and Judith Wallace, of Vanir Construction Management, Inc. for their work with the Facilities Master Plan Committee. Mr. Sell announced that Paula Reynolds has been named Marin County Trustee of the Year. Ms. Miller reported on "Touching Home" movie by and about two young Marin County men.

SUP'T REPORT Superintendent Ken Benny announced that Kiddo! Executive Director Trisha Garlock was recently honored by the City of Mill Valley as Citizen of the Year; reported that he attended the recent "senior prom" at The Redwoods; announced that a trustee is needed to speak at 8th grade graduation in June; reported that an electronic survey was sent to all parents who registered students for Kindergarten in 2009-10; that, in keeping with the Strategic Plan, the District is determining how many first day packet items can be distributed electronically; and that the District is doing a cost savings analysis regarding on-line agendas for board meetings.

COMMUNICATIONS Kiddo! Executive Director Trisha Garlock announced that tickets were still available for the Gala event on March 14.

CONSENT AGENDA ***M/S/C Miller/Duncan (5-0) to approve Consent Agenda, as follows:***
SCHOOL PROGRAMS - ***Approval of annual Old Mill 5th grade overnight field trip to Valley of the Moon in Sonoma, May 18-20, 2009.***
Field Trip; 5th grade OM - ***Minutes of Regular Meeting February 4, 2009; Special Meetings of February 2, 2009 and February 13, 2009.***
BD OPS; Minutes 2/4/09; - ***#0284- 4182/4213, dated 01/30/09, for \$261,141.06; -4551/4573, dated 02/04/09, for \$23,271.72; -4964/5003, dated 02/06/09, for \$26,978.40; - 5250/5268, dated 02/11/09, for \$201,325.65; -5617/5651, dated 02/13/09, for \$22,229.21; - 6018/6053, dated 02/18/09, for \$27,243.14; - 6344/6370, dated 02/23/09, for \$56,482.08; - 6686/6704, dated 02/25/09, for \$35,813.12; - 6997/7038, dated 02/27/09, for \$285,842.61.***
2/2/09; 2/13/09
BUSINESS/FINANCE - ***January 2009: Mid Month, dated 2/9/09, for \$51,624.98; February 2009: End of Month, dated 2/18/09, for \$1,583,296.17; End of Month Misc, dated 3/4/09, for \$597.96.***
Warrants - ***For benefit of Mill Valley Middle School, total of \$15,689.34 for library books, library fund, website and 07/08 & 08/09 directories, from MVMS PTSA; and \$300.00***

Payroll Certifications

Gifts: MVMS PTSA;
PK PTA; TV PTA;

Dentkos-Hearn; Uhlhorn

in matching funds from Levi Strauss Foundation on behalf of J. Dentkos-Hearn; for Park, \$4,567.50 for library and authors series, from PK PTA; for Tam Valley, \$9,800.00 for Tech and Projects Fund accounts, from TV PTA; for District, Woodcock Johnson 3, Cognitive & Achievement Tests assessment kit, from E. Uhlhorn.

PERSONNEL; PA #0809-8

- Personnel Agenda #0809-8.

**REGULAR AGENDA
BUILDINGS/GROUNDS
Facilities Master Plan
Update**

Tim Ryan, Director of Maintenance & Operations, and Judith Wallace, Vanir Construction Management, Inc. Vice-President and Area Manager, presented the monthly update on the Facilities Master Plan work, including site capacity adjustments due to potential increased enrollment; a review of site visits in Reed Union and Menlo Park City school districts; a review of activities between now and the April 7 facilities Board Study Session at Tam Valley School; and the new page on website regarding facilities.

**BUSINESS & FINANCE
MVTA Re-openers;
2008-09; 2009-2010**

Teacher Kim Kirley, as lead negotiator, presented the Mill Valley Teachers Association's (MVTA) re-openers for 2008-09 and 2009-10 negotiations with the District. A public hearing regarding MVTA's re-openers will be held at the April 22 school board meeting. The District will present its re-openers for these negotiations at the April 22 meeting, after which the two groups will begin negotiations.

**Budget Revision & 2nd
Interim Reports**

Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed the budget revisions for 2008-09; reported that Class Size Reduction program funds due from state in April have been deferred to October; and that the Governor's "May Revise" may not be available until June 8. Questions and comments followed.

**- Motion: Budget revision
& 2nd Interim
State Budget Update**

M/S/C Duncan/Reynolds (5-0) to approve Budget Revision and 2008-09 Second Interim Financial Reports.

Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed the estimated state categorical program reductions, including the reduced penalties for classes in the Class Size Reduction program that exceed the 20.44 average. Also reviewed were enrollment growth projections for 2009-10 and scenarios with Kindergarten classes at 1:20 and 1:24. The Administrative Council will make a recommendation for Kindergarten class size at the March 25 Study Session.

**Preliminary Facilities
Bonding Research**

Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed the timeline activities regarding a possible November 3rd bond measure. The immediate items to be addressed are obtaining a financial advisor and a pollster/campaign consultant. Discussion of the timeline and processes for interviews followed, including the need to add appointment of a campaign chair to the timeline. After the action taken below, Trustees John Duncan and Paula Reynolds volunteered to serve on the financial interview committee; and Trustees Janet Miller and Judy Sherman will interview potential pollsters.

**- Motion: Timeline
STUDENT LEARNING &
SCHOOL PROGRAMS
Site Plans: OM/TV**

M/S/C Reynolds/Sherman (5-0) to accept timeline for bond measure as presented.
Principal Jane McDonough presented Old Mill School's site plan, highlighting the areas of focus for the year, including sister school activities with Bahia Vista in San Rafael. Tamalpais Valley School principal Gail van Adelsberg presented that school's site plan, outlining the focus areas, including character education. The following action was taken.

**- Motion: OM/TV site
plans
Tech Leadership
Collaborative
Math Text Adoption**

M/S/C Reynolds/Sherman (5-0) to approve 2008-09 site plans for Old Mill School and Tamalpais Valley School.

Due to time constraints, the Technology Leadership Collaborative presentation was postponed to the April 22 Board meeting.

**Public Hearing – Math
Adoption**

Superintendent Ken Benny recommended the following new state approved K-8 math instructional materials for adoption: Pearson/Scott Foresman *envision Math California* (K-5) and Holt *California Mathematics* (6-8), with commendations to Principal Gail van Adelsberg for her work on the math adoption process for the last several months. The cost of the materials is \$155,000 using categorical funds carryover.

**- Motion: Adopt Pearson
/Foresman; and Holt
BOARD OPERATIONS
09/10 Student/Teacher
Calendar**

Board President Steve Sell conducted a Public Hearing regarding the proposed math materials. After public comment, the hearing was closed with the following action taken.

M/S/C Reynolds/Duncan (5-0) to approve adoption of mathematics instructional materials as recommended above.

Superintendent Ken Benny reviewed the process for development of the 2009-2010 Student/Teacher calendar, including consultation with the teachers' association and a vote by its membership. He reported that the calendar favored by teachers has the first day of school on Thursday, August 27, 2009.

- Motion: 09-10 calendar *M/S/C Miller/Sherman (5-0) to approve 2009-2010 student/teacher with the first day of school Thursday, August 27, 2009 and the last day of school on June 16, 2010.*
RECESS: CLOSED President Steve Sell recessed the meeting at 8:54 p.m. to continue the Closed Session, with the announcement that no action is anticipated to be taken.
SESSION
RECONVENE & REPORT Mr. Sell reconvened the meeting to Public Session at 10:08 p.m. and reported that no action was taken in Closed Session.
ADJOURNMENT President Sell announced that the next regular meeting will be a Budget/Finance Study Session on Wednesday, March 25, 2009 at 6:00 p.m. at Mill Valley Middle School and adjourned the meeting at 10:09 p.m.

Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval:

These are unofficial minutes subject to approval by the Governing Board at its next regularly scheduled meeting.