

# Mill Valley School District Board of Trustees

Regular Meeting No. 11 - April 7, 2009

## MINUTES

### Trustees Present: CALL TO ORDER

John Duncan, Janet Miller, Paula Reynolds, Steve Sell, Judy Sherman  
The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 6:00 p.m. on Tuesday, April 7, 2009 at Tamalpais Valley School, 305 Bell Lane, Mill Valley, CA. President Steve Sell called the meeting to order at 6:05 p.m.

### AGENDA & OPENING REMARKS

President Steve Sell welcomed all to this Facilities Master Plan Study Session.  
***M/S/C Reynolds/Duncan (5-0) to approve the Agenda, with the two Consent Agenda items to be considered individually.***

### Financial Advisory Services

Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed the process for interviewing the three firms (KNN Investment Bankers; De La Rosa & Company; and Tamalpais Advisors, Inc.) considered as financial advisor for General Obligation bonds. Dr. Rollins, Trustees John Duncan and Paula Reynolds, Mike Fuchs, Community Financial Advisory Commission Chair, and Michael Smith, Marin County Treasurer/Tax Collector served on the interview committee, which recommends Tamalpais Advisors, Inc. as financial advisors.

### - Motion: Tamalpais Advisors, Inc. Polling Firm Services

***M/S/C Miller/Duncan (5-0) to approve Tamalpais Advisors, Inc. as District financial advisor.***

Superintendent Ken Benny reviewed the process for interviewing and recommending a polling firm for services in preparation for a future bond measure. The interview committee consisted of Trustees Janet Miller and Judy Sherman, Michelle Griffin, Community Financial Advisory Commission Member, and Kira Keane, District volunteer communications consultant. Two firms were interviewed: Godbe Research and EMC Research, which has worked with the District in the past. The committee recommends that EMC Research be approved for polling services.

### - Motion: EMC Research COMMUNICATIONS BUILDINGS & GROUNDS Facilities Study & Planning

***M/S/C Duncan/Sherman (5-0) to approve EMC Research for polling services.***

There were no communications to the Board.

President Steve Sell provided the context for the Study Session within the District's Strategic Plan, saying that this session focuses on sound infrastructure. Tim Ryan, Director of Maintenance & Operations, provide the background and history of the Master Planning process to date. Judith Wallace, Vanir Construction Management, Inc. Vice-President and Area Manager, presented construction costs for each project, including new construction, renovation, site improvements, any needed relocation and solar panel installation. Ms. Wallace explained escalation costs and presented the definition of conceptual estimate cost items. Stuart Buck, architect with Vanir Construction Management, Inc. presented massing studies of each site to provide information related to options that can accommodate district enrollment within each current property. Following the presentations, Mr. Sell facilitated Board discussion focused on scope of projects and costs, which are estimated to be \$300 million. The District's current bonding capacity is estimated to be \$85-100 million. The criteria to be considered include a review of the Facilities Master Plan Committee criteria; Education Specifications; this to be a Master Plan for 15 years or more; public/private joint use; seismic considerations; future revenue for District when enrollment recedes; how projects are cued up for bond measures; and community support. Following another study session in May, the final Master Plan is expected to be approved by the Board in June.

### ADJOURNMENT

President Sell thanked all for participating in the study session and announced that the next regular meeting will be at Mill Valley Middle School at 6:00 p.m. on Wednesday, April 22, 2009 and adjourned the meeting at 8:10 p.m.  
Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval:

*These are unofficial minutes subject to approval by the Governing Board at its next regularly scheduled meeting.*