

Mill Valley School District Board of Trustees

Regular Meeting No. 12 - April 22, 2009

MINUTES

Trustees Present: John Duncan, Janet Miller, Paula Reynolds, Judy Sherman
Trustee Absent: Steve Sell
Administrators Present: Ken Benny, Superintendent
Kerri M. Mill, Ed.D., Assistant Superintendent
Michele G. Rollins, Ed.D., Assistant Superintendent – Business Services
Terry Kritsepis, Director of Technology
Tim Ryan, Director of Maintenance & Operations
Matt Huxley, Mill Valley Middle School Principal
Peg Katz, Park School Principal
Lisa Zimmer, Edna Maguire Principal

CALL TO ORDER The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 6:00 p.m. on Wednesday, April 22, 2009 at Mill Valley Middle School, 425 Sycamore Avenue, Mill Valley, CA. Vice-President Janet Miller called the meeting to order at 6:05 p.m. and announced that President Steve Sell was absent and that Trustee John Duncan would be a few minutes late.

AGENDA & OPENING REMARKS *M/S/C Reynolds/Sherman (3-0; Duncan/Sell absent) to approve the Agenda, with Consent Agenda item 3.4: Tennessee Woods Agreement to be considered following Regular Agenda item 3.4; and with Regular Agenda item 2.2: Tennessee Glen Agreement to be postponed to future meeting.*

Duncan Present Presentation: MVMS Trustee John Duncan arrived at 6:15 p.m. Mill Valley Middle School Principal Matt Huxley welcomed all to the school and gave a presentation regarding the school's progress as a Professional Learning Community. Questions and comments followed.

BOARD REPORTS Ms. Reynolds reported on the recent PTA Council meeting, which included a discussion regarding inoculations for students. This topic arose due to recent news article and numbers of children that receive inoculations. Superintendent Benny said that he would research with our District nurse and report back to the Board at May meeting.

SUPT'S REPORT Superintendent Ken Benny announced that today was Administrative Professionals' Day, recognizing those in the District. He reported on the following: annual Terwilliger and Golden Bell Award events; STAR testing has started; as part of the District's Strategic Plan, District-wide design teams continue their work on new K-5 progress report, reading, math assessment, character education and Response to Intervention. Superintendent Benny also reported on class size for 2009-10, including kindergarten classes at ratio of 24:1; the impact on the budget of 260 student increase over the last 4-5 years; the economic factors facing the District, including decrease over the prior year in local property tax; state budget cuts; loss of interest earnings due to delay in receiving categorical funds; and the importance of recent passage of parcel tax increase.

COMMUNICATIONS Kathy Bennett, Assistant Superintendent Human Resources at Tamalpais Union High School District, announced the upcoming community forums inviting the community to participate in the district's strategic plan. Kiddo! Executive Director Trisha Garlock invited all to the Giants game on May 17 when the 8th grade chorus will sing the National Anthem; and announced Kiddo's annual campaign has been started, with the theme "Kids Come First". An incoming parent read a statement regarding concerns about Kindergarten class size.

CONSENT AGENDA *M/S/C Reynolds/Duncan (4-0) to approve the Consent Agenda as follows:*
STUDENT PROGRAMS - Denial of employment-related interdistrict attendance for A. Munshi (1st) for 2009-10 from Novato USD to MVSD, due to lack of space.
BD OPS - Minutes- Reg: 3/11/09; 3/25/09; 4/7/09; Spec: 3/31/09; 4/7/09
BUSINESS/FINANCE - #0284-7354/7398, dated 03/04/09, for \$43,702.07; -8165/8200, dated 03/11/09, for \$62,272.89; -8681/8728, dated 03/13/09, for \$59,729.96; -8996/9015, dated 03/18/09, for \$37,843.20; -9352/9396, dated 03/20/09, for \$45,361.28; -9813/9842, dated 03/25/09, for \$36,975.12; - #0285-0155/0188, dated 03/27/09, for \$39,010.95; - 0487/0507, dated 04/01/09, for \$210,600.72; -0921/0963, dated 04/03/09, for

475,742.40; -1208/1240, dated 04/08/09, for \$43,927.26; - 1684/1727, dated 04/10/09, for \$22,765.37; - 2063/2112, dated 04/15/09, for \$98,121.11; - 2334/2384, dated 04/17/09, for \$80,145.78; - 2628/2641, dated 04/22/09, for \$15,564.23.

Pay Certifications

- **Payroll Certifications – February 2009: Mid Month, dated 3/9/09, for \$58,864.44; Mid Miscellaneous, dated 3/16/09, for \$1,050.00; March 2009: End of Month, dated 3/25/09, for \$1,575,363.51; Mid Month, dated 4/8/09, for \$75,537.47.**

Gifts: TV PTA; Hattner

- **Gifts: for benefit of Tamalpais Valley School, anonymous memorial gift of \$5,000.00; new emergency shipping container, from Tam Valley 5th grade class; for Strawberry Pt. Special Ed. program, a new dollhouse, from K. Hattner.**

Audit Agreement: Roatch Accountancy Corp

- **Agreement with Stephen Roatch Accountancy Corporation for auditing services for years ending June 30, 2010; June 30, 2011; and June 30, 2012, with fees not to exceed \$19,600; \$20,200; and \$20,800 respectively.**

Finance Consultant: Tam Advisors, Inc.

- **Approval of financial consultant agreement with Tamalpais Advisors, Inc. for future General Obligation bonds.**

Polling Services: EMC Research

- **Approval of Research Project Outline and Scope of Work with EMC Research for opinion research on public funding options.**

Surplus Property: vehicle

- **Declaration of surplus for obsolete and/or damaged equipment and disposal/destruction by any economical means: 1988 Chevy S-10 pickup truck, VIN1GCCS14R5J8149903.**

Qrtrly Investmt Report PERSONNEL: PA 08/09-9

- **Monthly report of County, Schools and District Investments as of March 31, 2009.**
- **Approval of Personnel Agenda #0809-9.**

**REGULAR AGENDA
STDT LRNG/SCH PROG
Tech Leadership**

Park School Teacher Maggie Front and students Ethan Rubens and Natalie Peterson discussed and demonstrated blogs used in their fifth grade classroom, which are followed by classrooms in other states and countries. Kiddo! and the PTA were thanked for all their support in area of technology. Superintendent Ken Benny then made a presentation on the Technology Leadership Collaborative, including membership, initiatives, and revision of the Certified Technology Plan. Discussion followed, with commendations to Technology Director Terry Kritsepis and his team.

Project Eye to Eye

Assistant Superintendent Kerri Mills, Ed.D. and Ross Buffington, Executive Vice-President of It Takes a Village Special Education PTA, presented information about Project Eye to Eye, which is a public service project that assists students with academic labels such as learning disabled (LD) or attention deficit hyperactivity disorder (ADHD). A chapter is being started in the District with grant funding for a pilot project in 2009-10 for 10 District students in Grades 4-8 being matched with 10 Tamalpais High School students with similar learning issues. The high school students will serve as role models and mentors in building self-esteem and self-advocacy behaviors. The after school program will meet at the Strawberry Point School Learning Center for 1.5 hours per week for 14 weeks. Discussion and comments followed.

Site Plans: EM & PK

Park School Principal Peg Katz and Edna Maguire School Principal Lisa Zimmer presented highlights of each school's site plans for 2008-09.

**- Motion: site plans; EM/PK
BUILDINGS & GROUNDS
Facilities Master Plan
Update**

M/S/C Reynolds/Duncan (4-0) to approve 2008-09 site plans for Edna Maguire and Park Schools.

**BD OPERATIONS
Wms. Qrtrly Report
BUSINESS/FINANCE
CSEA/MVSD Agreement
for 2008-09**

Judith Wallace, Vice-President & Area Manager for Vanir Construction Management, Inc., reviewed the work on the Facilities Master Plan since the last meeting. Revisions to options will be presented to the Facilities Master Plan Committee, after which the plan will be written. Ms. Wallace said that prior work has been preserved and that sound decisions were made based on fiscal needs and the educational program. Director of Maintenance & Operations Tim Ryan reviewed the next steps in the process, culminating in final adoption of the Master Plan in June. Discussion and questions followed. Superintendent Ken Benny presented the Quarterly Report on Williams Uniform Complaints for January-March 2009, saying that no complaints were reported. Michele Rollins, Ed.D., Assistant Superintendent – Business Services presented the tentative agreement between the Mill Valley School District and California School Employees Association (CSEA) – Chapter 360 to resolve remaining negotiations for 2008-09, including Food Services Coordinator Job Description, which was ratified by CSEA on April 2, 2009.

- Motion: CSEA/MVSD agreement

- **M/S/C Sherman/Duncan (4-0) to approve tentative agreement between Mill Valley School District and California School Employees Association – Chapter 360 as presented.**

**MVTA Re-openers;
Public Hearing**

Vice-President Janet Miller opened a Public Hearing regarding the Mill Valley Teachers Association re-openers for 2008-09 and 2009-10 negotiations with the Mill Valley School District. As there were no public comments, the hearing was closed.

**MVSD Re-openers w/
MVTA; 2008-09; 2009-10**

Superintendent Ken Benny presented the District's re-openers for 2008-09 and 2009-10 negotiations with the Mill Valley Teachers Association (MVTA). Mr. Benny reported that, although the District does not propose any re-opener for 2008-09, it will consider and negotiate in good faith regarding MVTA's re-opener. For 2009-10, the District proposes to negotiate Article 21 (Compensation) and Article 22 (Retirement). The Board received and acknowledged the District's proposed re-openers.

Budget Dev. Update

Michele Rollins, Ed.D., Assistant Superintendent – Business Services and Superintendent Ken Benny reviewed each of the Budget Decision Packages for inclusion in the 2009-10 budget, and which are aligned with the District's Strategic Plan. Mr. Benny stated that it is administration's intention to bring a balanced budget to the Board for approval in June. Dr. Rollins said that the outcome of the May election regarding state finances will impact on our budget; and she also reiterated that the Governor's May Revise is not expected to be available until early June. Class size and capacity issues were included in the discussion and questions that followed.

**Tennessee Woods
agreement – Addendum
#7**

Consent Agenda item for approval of the Tennessee Woods Agreement regarding interdistrict attendance was addressed on Regular Agenda so that the distinction could be made regarding that agreement and one regarding Tennessee Glen, a nearby community. The terms of the Tennessee Woods Agreement include annual renewal before the governing boards of both the Mill Valley School District and the Sausalito Marin City School District. The Tennessee Glen Agreement is expected to be revised by both districts prior to the end of June 2009.

**- Motion: Tennessee
Woods – Addendum #7**

M/S/C Reynolds/Duncan (4-0) to approve Addendum #7 of the Tennessee Woods Agreement between the Mill Valley School District and the Sausalito Marin City School District.

ADJOURNMENT

Vice-President Miller announced that the next regular meeting will be at the Mill Valley School District Administrative Office at 6:00 p.m. on Wednesday, April 22, 2009 and adjourned the meeting at 9:10 p.m.
Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval: May 13, 2009

These are unofficial minutes subject to approval by the Governing Board at its next regularly scheduled meeting.