

## Mill Valley School District Board of Trustees

Special Meeting No.4 – February 2, 2009

### MINUTES

- Trustees Present:** John Duncan, Janet Miller, Paula Reynolds, Judy Sherman, Steve Sell  
**Administrators Present:** Ken Benny, Superintendent  
**Others Present:** Jim Brown, Retreat Facilitator from Springboard Schools
- CALL TO ORDER** The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in a special closed session at 3:00 p.m. on Monday, February 2, 2009, at the home of Trustee Judy Sherman, 467 Green Glen Way, Mill Valley, CA. President Steve Sell called the meeting to order at 3:00 p.m. and announced that Superintendent Ken Benny would join the Closed Session at 3:45 p.m. As there was no public comment, the meeting was recessed to Closed Session at 3:01 p.m. for Public Employee Performance Evaluation; Title: Superintendent, pursuant to Government Code §54957.
- CLOSED SESSION**
- RECONVENE & REPORT** President Sell reconvened the meeting to Public Session at 5:13 p.m. and reported that no action was taken in Closed Session.
- Board Retreat** The Board met in retreat to discuss Board evaluation, responsibilities, and protocols; and District long-range planning.
- Self Evaluation** Facilitator Brown led the Board through a discussion of an on-line Board self evaluation. At close of this discussion, Board members agreed to conduct a Board evaluation based upon Governing Board best practices. The evaluation survey will be conducted Spring 2009 in conjunction with Superintendent Benny's 360 profile. Additional input will be gathered via additional questions on the District's parent survey. A board sub-committee comprised of Trustees Paula Reynolds and Judy Sherman will work with Superintendent Benny to formulate questions for both surveys.
- Responsibilities** Board members discussed ways in which to better distribute committee, commission, and liaison roles. Current school, community and county liaison assignments will remain as they have been at least through the 2008-09 school year. Superintendent Benny will work with building administrators to help clarify school liaison duties and expectations. Trustee Janet Miller will develop a proposed set of responsibilities. Current liaisons to PTA Council and Kiddo will discuss with their respective leaders ways in which to better represent the role of liaison.
- Protocols** The Board discussed the importance of clearly stated and followed Board protocols. Retreat sub-committee members Sherman and Miller brought forward a draft of protocols for discussion and agreed to gather further input from other Board members. They will bring forward a set of protocols for consideration at a future Board meeting.
- Long-Range Planning** District long-range plan focused on current economic conditions in the region, the District's strategic plan and long-range Facilities Master Plan (FMP). A possible November 2009 bond issue, resulting from the completion of the FMP, was discussed in light of the FMP and the economy. Consensus was that all planning should move forward in anticipation of a bond issue and that the Board would make a final determination at a regular meeting prior to August 7, 2009. Superintendent Benny recommended that the Community Financial Advisory Commission (CFAC) provide support for the development of a bond planning timeline.
- ADJOURNMENT** Mr. Sell announced that the next regular meeting will be on Wednesday, February 4, 2008 at 6:00 p.m. at Old Mill School and adjourned the meeting at 7:44 p.m.  
Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval:

*These are unofficial minutes subject to approval by the Governing Board at its next regularly scheduled meeting.*