

Mill Valley School District Board of Trustees

Regular Meeting No. 2 – September 16, 2009

MINUTES

Trustees Present: John Duncan, Janet Miller, Steve Sell, Judy Sherman
Trustee Absent: Paula Reynolds
Administrators Present: Ken Benny, Superintendent
Michele Rollins, Ed.D, Assistant Superintendent – Business Services
Mark Barmore – Director of Student Support Services
Terry Kritsepis, Director of Technology
Tim Ryan, Director of Maintenance & Operations
Jane McDonough, Old Mill School Principal
Gail van Adelsberg, Tamalpais Valley School Principal
Lisa Zimmer, Edna Maguire School Principal

CALL TO ORDER The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 5:30 p.m. on Wednesday, September 16, 2009 at Mill Valley School District Administrative Office, 411 Sycamore Avenue, Mill Valley, CA. President Steve Sell called the meeting to order at 5:30 p.m. and announced that Trustee Paula Reynolds was absent as she is out of the country.

CLOSED SESSION As there was no public comment, the meeting was recessed to Closed Session at 5:30 p.m. to consider a confidential student matter.

RECONVENE/REPORT President Sell reconvened the meeting to Public Session at 6:02 p.m. and reported that the following action was taken in Closed Session.

IDT denial upheld ***M/S/C Duncan/Miller (4-0 Reynolds absent) to uphold the Superintendent's denial of an Interdistrict Transfer into the Mill Valley School District from the Marin Sausalito School District for 2009-10.***

AGENDA & OPENING REMARKS President Steve Sell welcomed all and highlighted agenda items as they relate to the District's Strategic Plan.
M/S/C Miller/Sherman (4-0) to approve the Agenda.

RECOGNITIONS – Perm. Status; Bernstein; Bremer; Cover; Dong; Dunn; Davenport; Gulati; Mountsier; Mudd; Perin; Ponce de Leon; Stachon; Stoelte; Strike; Thomas, N.; Thompson
The following certificated staff members were acknowledged by Superintendent Ken Benny and the Governing Board for achieving permanent status in the District: Leslie Bernstein; Julie Bremer; Rebecca Cover; Phoebe Dong; Andrea Dunn; Anna Glaws-Davenport; Nicole Gulati; Jason Mountsier; Lisa Mudd; Shannon O'Brien; Gwen Perin; Allison Ponce de Leon; Michael Stachon; Sally Strike; Nora Thomas; Andrew Thompson.

BOARD REPORTS
Miller; Sherman; Sell
Trustees reported on the following: Miller: Back to School Night visits and PTA events; Sherman: Edna Maguire visit; Sell: Mill Valley Middle School Back to School Night; as Board liaison, provided update on Measure C campaign, commended Leanne Hansen for her leadership and announced that the League of Women Voters endorsed the bond measure, Measure C.

SUPERINTENDENT REPORT
Superintendent Ken Benny recognized Kim Kirley as Co-President Elect of the Mill Valley Teachers Association along with Erin Conklin; acknowledged California School Employees Association – Chapter 360 President Karen Mainini for her representation at Board meetings. Mr. Benny also reported on Back to School Night; on-going informational lunch meetings at schools regarding the District's November bond measure; and the launching of the District's Character Education initiative at Back to School Nights, with thanks to Principal Gail van Adelsberg for her leadership in this area.

COMMUNICATIONS
Parent Raoul Wertz commended Principal Gail van Adelsberg for her recent handling of an emergency lockdown at Tamalpais Valley School and her follow-up communications with parents.

CONSENT AGENDA
BD OPS: Minutes; Regular – 8/26/09
BUSINESS/FINANCE Warrants
M/S/C Sherman/Miller (4-0) to approve the Consent Agenda as follows: - Minutes of Regular meeting of August 26, 2009.
#0286-2000/2014, dated 07/22/09, for \$46,665.65; -4296/4335, dated 08/21/09, for \$81,926.09; -4527/4548, dated 08/26/09, for \$97,631.35; -4876/4901, dated 08/28/09, for \$272,512.11; - 5282/5305, dated 09/02/09, for \$69,890.58; - 5739/5768, dated 09/04/09, \$67,471.71; -5986/6048, dated 09/09/09, for \$98,085.68.

<p>Payroll Certifications</p> <p>Gifts: EM PTA; SP PTA; TV PTA</p>	<p>Payroll Certifications – August 2009: End of Month, dated 8/21/09, for \$292,193.16; Mid Month, dated 9/9/09, for \$80,272.15.</p> <p>- Gifts: for benefit of Edna Maguire School, \$21,350.00 for Classroom Funds, from EM PTA; for Strawberry Pt, \$7,200.00 for Teacher Stipend Accounts; from SP PTA; for Tam Valley, total of \$65,850.00 for garden coordinator; Science program; PE supplies; Principal’s account; teachers’ supplies; new classroom supplies; Classroom Angels; \$1,000 for Principal’s Fund, from TV PTA.</p> <p>- Personnel Agenda #09/10-2.</p>
<p>PERSONNEL</p> <p>Personnel Agenda 09/10-2</p> <p>REGULAR AGENDA</p> <p>STDNT LEARNING/ SCHOOL PROGRAMS</p> <p>2009 CST Review</p>	<p>Superintendent Ken Benny reviewed Academic Performance Index (API) scores as part of California Standards Test review of 2009 spring testing for Grades 2-8. Questions and comments followed; discussion included the integration of arts with academic curriculum and Response to Intervention.</p>
<p>Sell absent</p>	<p>President Steve Sell excused himself from the meeting at 7:00 p.m. as he had a work-related flight to catch; and turned the meeting over to Vice-President Janet Miller.</p>
<p>CALPADS</p>	<p>Director of Technology Terry Kritsepis provided background information on various data collection methods in the state; and the move to a new state-wide system, California Longitudinal Pupil Achievement Data System (CALPADS), which will incorporate varied information into one database. Discussion included the benefits and increased responsibilities of the program; the additional workload for staff; and the implementation timeline. District Office Administrative Assistant Barbara Kent was commended for her leadership in this area.</p>
<p>Internet Content Filter</p>	<p>Director of Technology Terry Kritsepis reported that Lightspeed Web Access Manager has been installed in the District. This is the new Internet content filter that will allow the District to manage safe and appropriate web browsing at student, teacher and administrative levels. Access to the program begins October 5, 2009.</p>
<p>BUSINESS & FINANCES</p> <p>08-09 Unaudited Actuals</p>	<p>Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed the 2008-2009 Unaudited Actuals. Final Audit will be presented by the independent auditor in January, with no findings anticipated based on recently conducted audit. Discussion and comments followed.</p>
<p>- Motion; Unaudited Actuals</p> <p>Res. #03-09/10: Gann Limit</p>	<p>M/S/C Duncan/Sherman (3-0; Reynolds/Sell absent) to approve 2008-2009 Unaudited Actuals as presented.</p> <p>Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed Resolution #03-09/10: adoption of the “Gann” Limit, regarding the estimated appropriations limit for the District for the current fiscal year and the actual appropriations limit for the preceding year.</p>
<p>- Motion: Res. #03-09/10</p>	<p>M/S/C Duncan/Sherman (3-0 by roll call vote) to approve Resolution #03-09/10: Adoption of the “Gann” Limit.</p>
<p>Budget Update</p>	<p>Dr. Michele Rollins, Assistant Superintendent – Business Services, reported on the most current state budget information for 2009-10, and reviewed various factors affecting the District, including unemployment; overall state and national economy; property tax revenues decline over previous years; and slow state recovery. Changes for the year will be outlined in the First Interim Report.</p>
<p>Res. #4-09/10: Eliminate Classified Position</p>	<p>Dr. Michele Rollins, Assistant Superintendent – Business Services, reviewed the resolution regarding the elimination of a classified Instructional Aide position that has been vacant; and is part of earlier budget discussion.</p>
<p>- Motion; Res. #4-09/10</p>	<p>M/S/C Duncan/Sherman (3-0 by roll call vote) to approve Resolution #04-09/10: Eliminating Certain Positions in the Classified Service and Directing the Layoff of Classified Employees Occupying Said Positions.</p>
<p>Res. #05-09/10: Certificated Assignment Authorization</p> <p>- Motion; Res. #05-09/10</p>	<p>Superintendent Ken Benny reviewed the resolution regarding the authorization for particular teachers with multiple subject teaching credentials or single subject teaching credentials to teach particular specified subjects that are considered departmentalized.</p> <p>M/S/C Duncan/Sherman (3-0 by roll call vote) to approve Resolution #05-09/10: Certificated Assignment Authorization.</p>
<p>Declaration of Need for Fully Qualified Educators</p>	<p>Superintendent Ken Benny reviewed the process whereby a fully credentialed teacher may teach with an emergency permit while completing necessary requirements to obtain certification to teach a particular subject on a continuing basis. The following action was taken.</p>

**-Motion; Declaration of Need
BUILDINGS/GROUNDS
Res. #06-09/10:
Sustainability & Design &
Construction of High
Performance Schools
- Motion: CHPS**

M/S/C Duncan/Sherman (3-0) to approve Declaration of Need for Fully Qualified Educators.

Director of Maintenance & Operations Tim Ryan provided background information regarding recommendation for incorporating sustainable design criteria into the District's school construction program outlined in Measure C Bond projects. A resolution would be needed if grants for any projects were made available. Trustee John Duncan proposed amended language for the resolution.

M/S/C Duncan/Sherman (3-0 by roll call vote) to approve Resolution #06-09/10: Sustainability & Design & Construction of High Performance Schools, as amended.

ADJOURNMENT

As the Closed Session was canceled, Vice-President Miller announced that the next regular meeting will be at Strawberry Point School at 6:00 p.m. on Wednesday, October 14, 2009 and adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval:

These are unofficial minutes subject to approval by the Governing Board at its next regularly scheduled meeting.