

Mill Valley School District Board of Trustees

Special Meeting No. 1 – August 5, 2009

MINUTES

Trustees Present: John Duncan, Janet Miller, Paula Reynolds, Steve Sell, Judy Sherman
Administrators Present: Ken Benny, Superintendent

Michele Rollins, Ed.D, Assistant Superintendent – Business Services
Tim Ryan, Director of Maintenance & Operations
Jane McDonough, Old Mill School Principal

CALL TO ORDER

The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in special session at 5:00 p.m. on Wednesday, August 5, 2009 at Mill Valley School District Administrative Office, 411 Sycamore Avenue, Mill Valley, CA. President Steve Sell called the meeting to order at 5:01 p.m.

AGENDA

BUILDINGS/GROUNDS

Pre-bond Implementation Plan adoption

M/S/C Reynolds/Sherman (5-0) to approve Agenda.

Director of Maintenance & Operations Tim Ryan reviewed the Pre-Bond Implementation Plan, which was developed with Vanir Construction Management, Inc. under a tight timeline in recent weeks. After approval by the Board at June 16, 2009 meeting, a review committee was formed to align Phase 1 bond construction projects with the District's Facilities Master Plan. Members of the committee were thanked: Gwen Hubbard, Jane McDonough, Judy Sherman, Ken Benny, Michele Rollins, Rufus Jeffris, Terry Kritsepis, Tim Ryan and Vanir Construction. Discussion followed.

Motion: Pre-bond Plan

M/S/C Sherman/Duncan (5-0) to adopt the Pre-Bond Implementation Plan, as presented.

Public Hearing: Res. #01-09/10: Ordering Bond Election & Connected Services

Superintendent Ken Benny reviewed Resolution #01-09/10: Ordering School Bond Election, and Authorizing Necessary Actions in Connection Therewith. The recommendation to order a bond election in November 2009 follows months of planning and the adoption of the Mill Valley School District Facilities Master Plan and the presentation of the Pre-Bond Implementation Plan. The resolution calls for a \$59.8 million bond in the first phase of the 15 year plan for facilities; needs 55% voter approval to pass; an oversight committee would be established and annual audits conducted. In attendance to answer any questions were bond counsel Bill Madison of Jones Hall, Judith Wallace and Dan Ferst of Vanir Construction Management, Inc., Steve Marsh of Tamalpais Advisors and campaign consultant John Whitehurst of Whitehurst Campaigns. Discussion included the need to add language to Section 10 of the Resolution so that Board President has the authority to prepare any rebuttal language for the ballot, if necessary.

Motion: Res. #01-09/10 Ordering Bond Election & Authorizing Connected Services Pre-Bond Work Authorization

M/S/C Duncan//Sherman (5-0 by roll call vote) to adopt Resolution #01-09/10: Ordering School Bond Election, and Authorizing Necessary Actions In Connection Therewith, with authorization to bond counsel Bill Madison to amend Section 10 of the Resolution regarding ballot arguments.

Director of Maintenance & Operations Tim Ryan presented staff recommendation to authorize an agreement with Vanir Construction Management, Inc. to conduct some pre-bond planning work to expedite the schedules outlined in the Pre-Bond Implementation Plan. Funding would come from Fund 40, with repayment from bond funds upon passage of the November 2009 measure.

Motion: Approve Pre-Bond Work; Vanir

M/S/C Sherman/Reynolds (5-0) to approve authorization of a Time and Materials contract with Vanir Construction Management, Inc., not to exceed \$94,776.00, for pre-bond work.

ADJOURNMENT

President Sell announced that the next regular meeting will be at Mill Valley School District Administrative Office at 6:00 p.m. on Wednesday, August 26, 2009 and adjourned the meeting at 6:05 p.m.

Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval:

These are unofficial minutes subject to approval by the Governing Board at its next regularly scheduled meeting.