

# Mill Valley School District Board of Trustees

Regular Meeting No. 10 – February 8, 2006

## MINUTES

- Trustees Present:** John Duncan, Monib Khademi, Laura Murphy, Paula Reynolds, Steve Sell
- Administrators Present:** Ken Benny, Superintendent  
Kerri Mills, Ed. D., Assistant Superintendent  
Michele Rollins, Ed.D., Chief Business Official  
Brian Moran, Director of Maintenance & Operations  
Chris Lincoln, Director of Technology  
Anna Lazzarini, Mill Valley Middle School Assistant Principal  
Peg Minicozzi, Park School Principal  
Gail van Adelsberg, Tamalpais Valley School Principal
- CALL TO ORDER** The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 6:00 PM on Wednesday, February 8, 2006, at the Mill Valley School District Administrative Office, 411 Sycamore Avenue, Mill Valley, CA. President Reynolds called the meeting to order at 6:01 PM.
- CLOSED SESSION** As there was no public comment, the meeting was recessed to Closed Session for the Board to conference with legal counsel regarding anticipated litigation: two cases; and for public employee discipline/dismissal/release.
- RECONVENE & REPORT OUT** Ms. Reynolds reconvened the meeting to Public Session at 7:00 PM, reported that no action had been taken in Closed Session, and that the Board would recess to continue Closed Session following the Regular Meeting.
- AGENDA** ***M/S/C Khademi/Murphy (5-0) to approve Agenda, moving Board Reports to follow Superintendent's Report.***
- PRESENTATION - Recreational use of property (Alto site)** Community members Jon Sigerman and Rob Howard, with Superintendent Benny, presented a potential recreational venture for use of District property adjacent to the former Alto School site. As proposed by Bikeskills, a non-profit organization, a bicycle park would be created to provide physical fitness and educational opportunities for both youth and adults. Discussion followed the presentation, with the Board generally supporting Bikeskills' desire to move ahead with the concept. Areas of discussion included liability, financing, maintenance, supervision, permits, and monitoring. Bikeskills will meet with the City of Mill Valley and neighbors as next steps in the process.
- MINUTES – Regular** ***M/S/C Murphy/Duncan (5-0) to approve minutes: regular meeting - January 18, 2006; special meeting – January 20, 2006; special closed meetings – January 19, 2006; January 20, 2006; January 31, 2006.***
- 1/18/06; Spec. 1/20/06;  
Closed 1/19/06; 1/20/06;  
1/31/06
- COMMUNICATIONS** There were no communications to the Board.
- SUPERINTENDENT'S REPORT: Sievers hire; Facilities Task Force; enrolmt study** Superintendent Benny reported, as part of Consent item regarding personnel, that Amy Sievers has been hired as the new Personnel Specialist. Mr. Benny also reported that the first Facilities Task Force meeting is this week, with several meetings planned in the next two months. Enrollment Projection Consultant Tom Williams' work has begun, with a report due to the Board in April.
- BOARD REPORTS** Mr. Khademi announced that the Tam High Mock Trial team won the annual county-wide event; reported on the recent well-attended Middle School principal/parent chat, which dealt with student issues; and gave an update on the Joint Legislative Action Committee (JLAC). As follow-up to its annual lobbying trip to Sacramento in January, JLAC will return in May, with trustees, teachers, classified employees, parents and superintendents encouraged to participate. Ms. Murphy commented on the recent MVMS parent meeting and requested a report at a future meeting on the Alternative Middle School program. Ms. Reynolds announced that the Board met in retreat with Superintendent Benny recently. Mr. Sell announced that the Community Financial Advisory Commission will be seeking applicants to increase the group's membership, and that three of the four current member's whose terms are expiring wish to continue for another two-year term.
- Pamplin** Ms. Reynolds acknowledged retired Tam Valley teacher Lynn Pamplin, who died in January. Tam Valley Principal Gail van Adelsberg said that, since her retirement in 1995, Ms. Pamplin continued to volunteer in the school's library with kindergarten students. She

added that a memorial fund to support the school's library has been started in Lynn's honor.

**CONSENT AGENDA**

***M/S/C Khademi/Duncan (5-0) to approve the Consent Agenda, as follows:***

**BUSINESS/FINANCE  
Warrants**

***- Warrants #0271-5291/5331, dated 01/12/06, for \$37,148.75; -5726/5765, dated 01/12/06, for \$62,960.88; -6592/6642, dated 01/18/06, for \$94,024.87; - 6933/6956, dated 01/24/06, for \$39,640.41; -7401/7447, dated 01/25/06, for \$33,033.07; - 7923/7944, dated 01/31/06, for \$134,049.72.***

**Payroll**

***- Payroll Certifications - December 2005: Mid Month, dated 1/5/06, for \$33,266.86; Mid Misc., dated 1/20/06, for \$1,351.35; January 2006: End of Month, dated 1/25/06, for \$1,228,673.24.***

**Gifts: Brusman; TV  
PTA  
Cell Phone Reimb.**

***- For Middle School, large screen TV, from S. Brusman; for Tamalpais Valley, \$3,982.28 for storage unit, from TV PTA.  
- Cell phone reimbursement for Superintendent and Chief Business Official.***

**PERSONNEL – PAF**

***- Personnel Action Form #0506-10.***

**REGULAR AGENDA**

**STUDENT LRNING**

**Assessment & Prof  
Learning Comm.**

Superintendent Benny presented information about how professional learning communities (PLC) differ from traditional schools and how assessment informs instructional decisions and provides a context for professional development.

**BD. OPERATIONS  
06-07 Calendar**

Ms. Reynolds reviewed the process to date regarding the 2006-07 school calendar, saying that the Board had expressed consensus in January in favor of "Draft #1", with school starting on the Monday before Labor Day, August 28. This draft, along with "Draft #2", with school starting on Thursday, August 24, was presented to certificated and classified staff for voting. The certificated staff, by a high percentage, favored Draft #2 for 2006-07. The classified unit favored Draft #1, due to the later start date. Superintendent Benny's recommendation is to adopt Draft #2. Board discussion followed. Mr. Khademi expressed concern about the process; Ms. Murphy favors #1, respecting the process and wanting to support parents preferring #1; Ms. Reynolds, Mr. Duncan and Mr. Sell support the Superintendent's recommendation. Kathie Fischer, Co-President of the Mill Valley Teachers Association, also commented on the process, indicating that most teachers favored #2 because of the shorter first week of school, having a three day holiday at Thanksgiving, and a shortened last week of school.

**- Motion: 06/07  
calendar**

***M/S/C Duncan/Sell (3-1 Murphy nay; Khademi abstain) to adopt Calendar #2 for the 2006-07 school year, with the first day of school on Thursday, August 24, 2006 and the last day on Wednesday, June 13, 2007.***

**Policies/Regulations:  
BP/4137/4237/4337;  
2<sup>nd</sup> reading**

***M/S/C Khademi/Murphy (5-0) to approve for 2<sup>nd</sup> reading and adoption of BP 4137/4237/4337 – Tutoring.***

**BUSINESS/FINANCE  
Budget Development**

Dr. Michele Rollins gave an update on budget development for 2006-07, reporting that she and Superintendent Benny are conducting lunchtime meetings with individual school staffs to get input. District goals and general budget information is presented, with a brainstorming session afterwards. Budget feedback/input sheets are left with the staff to provide any additional information. Dr. Rollins said that budget revisions will be presented at the March meeting, along with the 2<sup>nd</sup> Interim Budget Report. Board discussion followed, including the degree of its involvement as the budget process evolves over the next few months.

**AB 1200 Disclosure  
Documents;**

Dr. Rollins presented AB 1200 Disclosure Documents, saying that provisions of any collective bargaining agreement, including contingency language, must be disclosed publicly prior to approval.

**-Motion: Public  
Disclosure  
Salary agreement**

***M/S/C Khademi/Sell (5-0) to approve AB 1200 Public Disclosure of Collective Bargaining Agreement.***

Dr. Rollins reported that, per agreements with collective bargaining units, salary schedules are to be adjusted.

**-Motion: salary  
schedules**

***M/S/C Duncan/Khademi (5-0) to approve 2005-06 salary schedules for all employees.***

**PERSONNEL  
Res. #12-05/06: Early  
Retirement Incentive**

Superintendent Benny reported that, pursuant to a memorandum agreement with the Mill Valley Teachers Association in May 2004, the District would open a window period in 2005-06 whereby qualified certificated employees may retire from the District and receive two years of additional service credit ("Golden Handshake").

- Motion: Res. #12-05/06

***M/S/C Khademi/Duncan (5-0 and by roll call vote) to approve Res. #12-05/06 – Early Retirement Incentive, the opening of window period from May 1, 2006- July 1, 2006 for qualified certificated employees to retire under “Golden Handshake” provisions.***

Ms. Reynolds recessed the meeting at 9:53 PM to continue the Closed Session.

**RECESS TO  
CLOSED SESSION**

**RECONVENE &  
REPORT OUT**

Ms. Reynolds reconvened the meeting to Public Session at 10:12 PM and reported that no reportable action was taken in Closed Session.

**ADJOURNMENT**

Ms. Reynolds announced that the next regular board meeting will be held at the Mill Valley School District Administrative Office on Wednesday, March 8, 2006 at 7:00 PM, that there will be a special Board meeting Study Session on Wednesday, February 15, 2006 at the Middle School Conference Room and adjourned the meeting at 10:13 PM in memory of Lynn Pamplin.

Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees

Date of Approval: March 8, 2006

*These are unofficial minutes subject to approval by the Board of Trustees at its next regularly scheduled meeting.*