

Mill Valley School District Board of Trustees

Regular Meeting No. 13 – May 10, 2006

MINUTES

Trustees Present: John Duncan, Monib Khademi, Laura Murphy, Paula Reynolds, Steve Sell

Administrators Present: Ken Benny, Superintendent
Kerri Mills, Ed. D., Assistant Superintendent
Michele Rollins, Ed.D., Chief Business Official
Chris Lincoln, Director of Technology
Brian Moran, Director of Maintenance & Operations
Whitney Hoyt, Mill Valley Middle School Principal
Anna Lazzarini, Mill Valley Middle School Assistant Principal
Jane McDonough, Old Mill School Principal
Peg Minicozzi, Park School Principal
Leslie Thornton, Strawberry Point School Principal
Gail van Adelsberg, Tamalpais Valley School Principal

CALL TO ORDER The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 7:00 PM on Wednesday, May 10, 2006, at Strawberry Point School, 117 E. Strawberry Drive, Mill Valley, CA. President Reynolds called the meeting to order at 7:05 PM in honor of all teachers in the district. Ms. Reynolds said that the Board will deliver treats next week to all staff at their staff meetings. Ms. Reynolds thanked Strawberry Point School and especially Mary Waluk, PTA Hospitality, for hosting the meeting and providing refreshments.

AGENDA PRESENTATION: **Awards: Ryan & Trombadore COMMUNICATIONS** **M/S/C Khademi/Murphy (5-0) to approve Agenda.** Director of Maintenance & Operations Brian Moran, and Gail van Adelsberg, Tam Valley School Principal, acknowledged the outstanding contributions of Tom Trombadore and Tim Ryan to the district and awarded each with a framed certification of appreciation. Janet Miller, President of Special Education PTA, It Takes a Village, reviewed the first year's work of the group and its goals for next year. Curt Southworth, expressed appreciation to the Board and District for their support and for the many changes he has seen over the last six years as a Middle School teacher, and as negotiator and Co-President of the Mill Valley Teachers Association.

SUPERINTENDENT'S REPORT Superintendent Benny reported on California Day of the Teacher; various art shows at schools; attendance at recent dinner with 4 principals for schools honored for excellence; and said that the entire education community will be honored together next year.

CONSENT AGENDA **M/S/C Murphy/Duncan (5-0) to approve the Consent Agenda, as follows:**

LRNG & PROGRAMS: **Certification** - **Certification of Provision of Standards-Aligned Instructional Materials for 2005-06.**
Minutes: reg. 4/5/06; spec. 4/17/06 - **Minutes of Regular meeting of April 5, 2006; Special meeting of April 17, 2006.**

BUSINESS/FINANCE - **Warrants #0272-4747/4765, dated 03/29/06, for \$23,881.83; -5148/5177, dated 03/31/06, for \$160,678.50; - 5683/5710, dated 04/05/06, for \$95,304.50; -6155/6186, dated 04/07/06, for \$57,076.56; -6611/6647, dated 04/12/06, for \$40,991.03; - 7135/7184, dated 04/14/06, for \$54,937.63; -7766/7816, dated 04/21/06, for \$67,888.24; -8159/8205, dated 04/26/06, for \$103,016.84.**

Warrants

Payroll - **Payroll Certifications - March 2006: Mid, dated 4/7/06, for \$76,534.20; Mid Misc, dated 4/18/06, for \$2,212.13; April 2006: End of Month, dated 4/24/06, for \$1,244,550.47.**

Agreements: Tenn. Glen; Tenn. Wds Quarterly Investment - **Extension, through June 2011, of Attendance Agreements with Sausalito/ Marin City SD: Tennessee Glen Addendum #6; Tennessee Woods Addendum #5. - Marin County Treasurer's Report as of March 31, 2006; for information only.**

PERSONNEL: PAF - **Personnel Action Form #0506-13.**

Job Descriptions - **Accounts Tech; Exec Asst to Asst Supt; Exec Secy; Nurse**

REGULAR AGENDA Principal Whitney Hoyt reported on the Mill Valley Middle School's Alternative Program piloted this year, thanking the Board for its support. She commented on the student survey, and said that next year's emphasis will be environmental science. Although she will be leaving the district, Ms. Hoyt plans to participate in the program next year.

STUDENT LRNING

Alternate MS prog.

Marin SELPA

John La Londe, Marin Special Education Local Area Plan (SELPA) Director, gave a presentation on the SELPA's Fiscal Allocation Plan, outlining the complexity of funding for special education. He also reported on the representative committees that govern the SELPA. Questions and comments followed.

**BUILDINGS & GROUND
Facilities Task Force Report**

Superintendent Benny provided background information on the establishment in February of the Facilities Task Force (FTF), due to our enrollment increase and capacity and space issues in the district. Dick Swanson, Chair of the FTF, reviewed the tasks of the group, saying that two subcommittees were formed to address: 1) physical facilities, with Tim Ryan as coordinator; and 2) configuration, with Jim Derich and Jane McDonough coordinating. Mr. Swanson presented the issues, findings and recommendations of the physical facilities subcommittee; and Mr. Derich presented the same for the configuration group. Following the presentations, Mr. Benny recommended that the Board accept the report, with the understanding additional detailed information will be added to the final report. He also recommended that the Board accept the task force recommendations. Board discussion, comments and questions followed, as well as comments and questions from the audience. Included in the discussion: childcare at sites; bond election for capacity and other needs; needs assessment study; and financing various items.

- Motion: accept report
- Motion: adopt recommendations

M/S/C Duncan/Khademi (5-0) to accept the Facilities Task Force Draft Report, with appreciation.
M/S/C Khademi/Duncan (5-0) to adopt all Facilities Task Force short-term recommendations for 2006-07 and 2007-08 school years, and request that the Superintendent conduct a suitability study and configuration study in order to make recommendations for longer-term solutions.

**BUSINESS/FINANCE
Budget Development Update**

Superintendent Benny reviewed the process this year for building the 2006-07 budget, including alignment with goals and strategic plan; input from many groups; development of Budget Decision Packages (BDPs); and the Board's role. Dr. Rollins said that the Budget Development Packages were all important, they had increased from 14 to 19, and were either new or enhancements of previously discussed BDPs. These were all thoroughly discussed with Administrative Council (AC), which conducted a forced ranking of the packages. Following discussion, the Board affirmed that the leadership team was moving in the right direction, with the understanding that some items will carry over for a number of years. The Board recommended that the Superintendent may move ahead with some of the low cost items recommended for the budget. The Board also requested that administration carefully consider the proposals and prepare the budget knowing that the district will continue deficit spending next year, but must have a balanced budget by 2007-08.

**BOARD OPS: Bd meeting schedule
-Motion: meeting schedule
ADJOURNMENT**

Mr. Benny presented a revised schedule for 2006-07 Board meeting schedule, including changing the regular meeting day to Tuesdays.
M/S/C Khademi/Murphy (5-0) to approve the Board meeting schedule for 2006-07 as presented.

Ms. Reynolds announced that the next regular board meeting will be held at the Mill Valley School District Administrative Office on Wednesday, May 17, 2006 at 7:00 PM and adjourned the meeting at 11:50 PM.

Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees
Date of Approval:

These are unofficial minutes subject to approval by the Board of Trustees at its next regularly scheduled meeting.