

Mill Valley School District Board of Trustees

Regular Meeting No. 12 – April 5, 2006

MINUTES

Trustees Present: John Duncan, Monib Khademi, Laura Murphy, Paula Reynolds, Steve Sell

Administrators Present: Ken Benny, Superintendent
Kerri Mills, Ed. D., Assistant Superintendent
Michele Rollins, Ed.D., Chief Business Official
Chris Lincoln, Director of Technology
Brian Moran, Director of Maintenance & Operations
Whitney Hoyt, Mill Valley Middle School Principal
Anna Lazzarini, Mill Valley Middle School Assistant Principal
Gail van Adelsberg, Tamalpais Valley School Principal

CALL TO ORDER The Mill Valley School District Board of Trustees, acting as the Governing Board of the Mill Valley School District, met in regular session at 5:30 PM on Wednesday, April 5, 2006, at the Mill Valley School District Administrative Office, 411 Sycamore Avenue, Mill Valley, CA. President Reynolds called the meeting to order at 5:31 PM and announced that Mr. Sell would be late to the meeting.

CLOSED SESSION As there was no public comment, the meeting was recessed to Closed Session at 5:32 PM for a Board conference with legal counsel regarding anticipated litigation: two cases; for public employee discipline/dismissal/release; and for conference with labor negotiator Ken Benny; Employee organizations: MVTA and CSEA. Mr. Sell joined the meeting at 6:40 PM. The Closed Session recessed at 6:55 PM.

RECONVENE & REPORT OUT Ms. Reynolds reconvened the meeting to Public Session at 7:05 PM and reported that no action was taken in Closed Session.

AGENDA *M/S/C Khademi/Sell (5-0) to approve Agenda, with Regular Agenda Item 3.1 (Organizational Study) to follow Regular Item 2.1.*

COMMUNICATIONS SUPERINTENDENT'S REPORT: recent events; tech support Teacher Kamara Juarez addressed the Board regarding negotiations. Superintendent Benny reported on Principal Whitney Hoyt's resignation from the District to pursue other interests, effective June 30, 2006, commenting on her tenure as a leader and advocate for children. Mr. Benny announced the retirement of Carol Malkin, David Selzer and Jean An Sprague, saying that they and Ms. Hoyt will be recognized at the June 7 board meeting. Mr. Benny also reported on the new format for internal postings; and commented on recently announced Academic Performance Index (API) scores.

CONSENT AGENDA *M/S/C Khademi/Sell (5-0) to approve the Consent Agenda, as follows:*

LRNG & PROGRMS; Field trip: MS BOARD OPS; Minutes: reg. 3/8/06; spec. 3/22/06 *- Overnight field trip: concert orchestra trip to Disney's Magic Music Days performance April 20-23, 2006.*
- Minutes of Regular meeting of March 8, 2006; Special meeting of March 22, 2006.

BUSINESS/FINANCE Warrants *- Warrants #0272-1356/1365, dated 03/01/06, for \$154,860.78; -1628/1659, dated 03/03/06, for \$34,037.98; - 1960/1991, dated 03/08/06, for \$26,920.70; -2500/2529, dated 03/10/06, for \$168,667.50; -3068/3095, dated 03/15/06, for \$19,854.94; - 3430/3459, dated 03/17/06, for \$50,112.33; -3863/3896, dated 03/22/06, for \$26,100.89; -4346/4379, dated 03/24/06, for \$59,729.82.*

Payroll *- Payroll Certifications - February 2006: Mid Month, dated 3/8/06, for \$45,905.46; Mid Misc., dated 3/17/06, for \$162.03; Retro, dated 3/17/06, for \$46,116.53; March 2006: End of Month, dated 3/24/06, for \$1,244,399.14.*

Gifts: PK PTA; Wells Fargo: Bjork/ Firmage/Good/Wong Quarterly Williams Report *- For benefit of Park School, total of \$2,100 for Oceans Week projects, from Park PTA; for MV Middle School, Wells Fargo Community Support Campaign donations from G. Bjork; J. Firmage; L. Good; S. Wong.*
- Quarterly Report on Williams Uniform Complaints, as of March 31, 2006.

Out of State Travel *- National conference in Orlando, Florida for Assistant Superintendent 4/29-5/3/06.*

Surplus Property *- Disposal of obsolete/unusable computers and related equipment, as authorized by Ed. Code 17546.*

PERSONNEL: PAF *- Personnel Action Form #0506-12.*

Stdt Teaching Agrmt Compensation - **Agreement with Dominican University from February 1, 2006-June 30, 2007.**
- **One-time stipend for Payroll Specialist and Executive Assistant to Superintendent/ Board for duties during transition in the district.**

REGULAR AGENDA
STUDENT LRNING
Tech Plan
Civil Grand Jury
Director of Technology Chris Lincoln presented an overview of the Technology Plan, including submission and timeline for certified District tech plan; phase-in of laptop computers; and Apple Technology Professional Development Series training.
Superintendent Benny reviewed the 2005-06 Marin County Civil Grand Jury Report: "Funding Public Schools – Categorically Speaking", and the District's proposed responses to recommendations. The following action was taken.
- **Motion; Grand Jury response** **M/S/C Khademi/Murphy (5-0) to approve the responses to the Marin County Civil Grand Jury recommendations, as prepared by the Superintendent on behalf of the Board.**

BD. OPERATIONS
CFAC appointments
Trustee Steve Sell reported on the process for seeking new members for the Community Financial Advisory Commission (CFAC). After reviewing the applications and interviewing the candidates, the subcommittee of Mr. Sell, Trustee Laura Murphy, CBO Michele Rollins and CFAC member Mike Fuchs recommended that Jonathan Goldman and John Vreeland be appointed to CFAC.
- **Motion; CFAC appointments: Goldman, Vreeland Board mtg schedule** **M/S/C Khademi/Murphy (5-0) to appoint Jonathan Goldman and John Vreeland to one-year terms on the Community Financial Advisory Commission, from April 2006-March 2007; with thanks to retiring member Patty Wrench for her service.**
The Board discussed its 2006-07 meeting schedule, including the possibility of moving meetings to the 2nd Tuesday of the month due to the many conflicts associated with current Wednesday meeting day. The schedule will be revised in consultation with Kiddo to avoid conflicts with its meetings, which are generally on the 3rd Tuesday of the month. Some of the study sessions may be moved to another day of the week, if necessary.
CBO Michele Rollins, introduced Dr. Paul Disario, who reported his findings and recommendations of a Region IV Regional Team organizational study of District Office operations. The study was undertaken to find better ways to leverage finances and maximize efficiency. Next steps will include developing budget packages for the various recommendations. The following action was taken.
- **Motion** **M/S/C Sell/Khademi (5-0) to accept the Mill Valley School District Organizational Study as presented, with no action taken at this time on specific recommendations.**

BUSINESS/FINANCE
Organization Study
Budget Development Update
Dr. Rollins reviewed recent activities regarding budget development, including the Administrative Council's (AC) preparation of a spreadsheet showing the budget decision packages clustered in three major subgroups. AC will recommend priorities following the enrollment projections report to the Board on May 17. The Facilities Task Force report and recommendations, to be presented at the May 10th board meeting, and negotiations issues will also be considered in making final budgetary decisions.
- **Motion** **M/S/C Duncan/Murphy (4-0, Khademi absent) to approve appointment of Heather Moreland and Glen Fagin as principals of the regular summer school and the special education extended school year programs, respectively.**

PERSONNEL
Summer School
Superintendent Benny recommended that District teachers Heather Moreland and Glen Fagin be appointed principals of the regular summer school and the special education extended school year programs, respectively.
- **Motion** **M/S/C Duncan/Murphy (4-0, Khademi absent) to approve appointment of Heather Moreland and Glen Fagin as principals of the regular summer school and the special education extended school year programs, respectively.**

Res. #16-05/06: Certif. Assignment **M/S/C Murphy/Duncan (4-0 and by roll call vote, Khademi absent) to adopt Resolution #16-05/06: Certificated Assignment Authorization.**
BOARD REPORTS
Trustees Duncan and Sell reported on Kiddo and the Middle School play, respectively.
ADJOURNMENT
Ms. Reynolds announced that the next regular board meeting will be held at the Mill Valley School District Administrative Office on Wednesday, May 10, 2006 at 7:00 PM, that there will be a special Board meeting on Wednesday, April 17, 2006 regarding enrollment projections and adjourned the meeting at 9:10 PM.
Respectfully submitted,

Ken Benny, Superintendent & Secretary to the Board of Trustees
Date of Approval:

These are unofficial minutes subject to approval by the Board of Trustees at its next regularly scheduled meeting.