

MILL VALLEY SCHOOL DISTRICT

FACILITY FEE SCHEDULE

Effective July 1, 2003 - June 30, 2004

GROUP I DISTRICT EDUCATIONAL USE—NO CHARGE

Staff / Student Groups
School Clubs
Parent Teacher Organizations
Recognized Employee Associations

GROUP II NON-PROFIT YOUTH ORGANIZATIONS—See SCHEDULE OF CHARGES

Community Youth Groups
Local Park & Recreation Youth Programs (*excludes site Enrichment Programs*)
Local Youth Recreational Groups

GROUP III NON-PROFIT ADULT ORGANIZATIONS—See SCHEDULE OF CHARGES

Local Park & Recreation Adult Programs
Community Service Groups/Organizations
Clubs with 501c3 non-profit status
Community Organizations with 501c3 non-profit status
Adult Recreational Groups
Colleges
Associations with 501c3 non-profit status

GROUP IV COMMERCIAL—See SCHEDULE OF CHARGES

Businesses
Business Organizations
Business Recreation Leagues
Religious Organizations

SCHEDULE OF CHARGES 2003-04
(Payment may be required in advance)

| Facility Rental | Group I | Group II | Group III | Group IV |
|-------------------|-----------|-----------------|-----------------|-----------------|
| Classroom | No Charge | \$8.00/hour | \$10.00/hour | \$20.00/hour |
| Gymnasium | No Charge | \$20.00/hour | \$40.00/hour | \$75.00/hour |
| Multipurpose Room | No Charge | \$15.00/hour | \$30.00/hour | \$60.00/hour |
| Parking Lot | No Charge | \$30.00/per day | \$60.00/per day | \$80.00/per day |

Groups II, III, and IV are subject to additional charges for custodial personnel.

Regular Time Overtime
\$25.00/hour \$37.50/hour

These rates include the district's costs for the employee's salary and fringe benefits.

MILL VALLEY SCHOOL DISTRICT

PUBLIC USE OF SCHOOL FACILITIES

School facilities are provided primarily for the education of students and that use will always be given first priority. District facilities are available for community use when the activity is consistent with the best interests of the district and does not interfere with the regular conduct of the educational program.

Since school district financial resources are limited and the community use of facilities can result in significant costs, the district may recover some or all of these costs pursuant to Education Code Section 38134.

Administrative Procedure

The Chief Business Official is responsible for the coordination, interpretation and implementation of Board policies and procedures and the determination of a fee schedule for the use of facilities.

Priority for the use of facilities is as follows:

1. School and school-sponsored groups, clubs, and student body organizations
2. School-connected groups (e.g. PTA, Booster clubs, employee bargaining units and/or organizations).
3. Community youth organizations formed for educational and/or recreational interests of the citizens of the community.
4. Community adult organizations formed for educational and/or recreational interests of the citizens of the community.
5. Other approved groups.

When custodial services are not required beyond normally scheduled duties, the following groups may use district facilities, without charge, for meetings, recreational activities, and district fund raising activities:

Staff / Student Groups
School Clubs
Parent Teacher Organizations
Recognized Employee Associations

Groups and organizations whose activities are open to the general public and whose net receipts, fees, and contributions are expended for the welfare of the pupils of the Mill Valley School District or for charitable purposes may be charged a facility use fee that will not exceed direct costs.

School keys must remain in the possession of authorized school district employees. Buildings will be opened, attended, and closed by an authorized employee of the district.

The applicant must agree to hold Mill Valley School District, its Board of Trustees, the individual members thereof, and all district officers, agents, and employees free and harmless from any loss, damage, liability, cost or expense that may arise out of or be caused in any way by the applicant's use of district facilities. (Please refer to contract for specific language.) The user must furnish proof of liability or other insurance for the protection of the public and the school district as the school district agent may require.

PUBLIC USE OF SCHOOL FACILITIES

Users are responsible for the condition in which they leave the facilities. The applicant must pay for any breakage, damage, or loss of district property. The District, in cooperation with the building administrator, will determine costs. Failure to pay promptly for such damage is grounds for denial of future school facility use.

No alcoholic beverages in any form may be brought onto school district property. Any person under the influence of alcohol will be denied participation in any activity. Violation of this regulation is justification for immediate termination of the event, and reason enough to deny future use of school facilities.

Smoking or the use of tobacco products is not allowed on school district property. This includes school buildings and grounds, even when school is not in session. Authorized agents for a group using school district property are responsible for enforcing this policy.

Use of school playing fields is not permitted while it is raining, or if the field is wet and such activity will be harmful to the playing surface, and when such conditions may present a safety hazard to users

An approved application may be revoked with reasonable notice when school facilities are needed for school purposes.

No facility use permit will be granted for a period exceeding one year.

User agrees not to discriminate against anyone on any basis pursuant to state and federal law.