



Mill Valley School District Technology Acceptable Use Agreement

Technology prepares students in our rapidly evolving world for the challenges of high school and beyond, and helps to build essential skills, such as communication, collaboration, creativity and critical thinking. The District is committed to providing teachers with these powerful tools and students with these important learning opportunities.

The use of District technology resources is subject to the conditions and restrictions set forth in Board policies, administrative regulations, this Acceptable Use Agreement, and any other applicable rules, policies or procedures. The use of technology and Internet access comes with the responsibility to respect and protect the rights of others. Students are expected to use District technology resources for educational purposes only, and to act in a safe, responsible, ethical, legal manner, and in accordance with this agreement. When using District technology resources, students shall have no expectation of privacy, and understand that District staff may monitor or examine any use. Violation of the Technology Acceptable Use Agreement may result in the loss of access and privileges, suspension, or other disciplinary or legal action deemed necessary and appropriate.

All District devices connected to the Internet have a technology protection measure that blocks or filters access to inappropriate material, as required by law. Teachers, administrators, and/or library media specialists shall prescreen technology resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students. All students receive instruction in developmentally appropriate digital citizenship topics relevant to their age and use.

The District assumes no liability, either express or implied, arising out of providing access to District technology resources. Neither the District nor District staff will be held responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. The District and District personnel shall also be indemnified and held harmless for any claims, damages, costs, losses or obligations arising from or relating to any person's use of District technology resources.

Before using District technology resources, the student and parent/guardian shall review the District's Technology Acceptable Use Agreement and sign the Annual Acknowledgement of Parent/Guardian Rights form to indicate that the student understands and agrees to abide by the specified user obligations and responsibilities.

Students are authorized to use the District's technology resources in accordance with Board Policy and the user obligations and responsibilities specified below:

1. District technology resources shall be used safely, responsibly, and primarily for purposes related to education. Use of the District's technology resources for personal gain, or for commercial or political purposes is strictly prohibited. The District reserves the right to monitor all technology use, and to remove any user files for system security and maintenance. Users should be advised that files, communications and web browsing within the District are not private, and may be accessed by the District without notice or consent for any legal purposes.
2. Users are responsible for the proper use of their District accounts at all times. For safety and security, users shall keep private their personal information such as account information and passwords and shall use District technology resources only with the account to which they have been assigned.

3. Users shall not disclose, use, post, or disseminate personally identifiable information (PII) about themselves or others when using email, chat rooms, blogs, or other forms of electronic publishing and communication, unless otherwise instructed by school personnel. Personally identifiable information includes name, home address, telephone number, age or birth date, and other personal information. Users are also cautioned not to disclose such information to individuals contacted through the Internet without permission of their parents/guardians.
4. Users shall not access, post, submit, publish, display, transmit or share harmful or inappropriate material that is discriminatory, libelous, defamatory, threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs.
5. Users shall not use District technology resources to threaten, intimidate, harass, bully or ridicule others. Appropriate language should be used for all communications.
6. Users shall not use any District technology resources to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, administrative regulations, or District rules and procedures.
7. Use of District technology resources must adhere to current applicable copyright law and fair use guidelines. The copyright holder's permission must be sought when necessary. Users shall not infringe on copyright, license, trademark, patent, or other intellectual property rights. Any materials used should be given proper credit as with any other printed source of information.
8. Users are prohibited from engaging in any act of vandalism, including, but not limited to, transmitting or creating computer viruses, attempting to install unauthorized software, attempting to alter, harm or destroy District technology resources or to disrupt network traffic, or attempting to gain unauthorized access to files, resources, accounts, or information, or to manipulate the data of any other user, including "hacking."
9. Users shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, access, delete, copy, or modify other users' email or files without permission. Users shall also not disguise their identity, impersonate another user, or appropriate another user's account or identity.
10. Users may not install, remove, download, or transfer programs or other files on to District devices, nor may they attach non-District peripherals without prior permission.
11. Users are expected to conserve District technology resources, including disk space and network bandwidth.
12. Users shall abide by all applicable Board policies, administrative regulations, and District rules and procedures when using a personally owned device to access District technology resources. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.
13. Users may not make unauthorized use of the District's name, school names, or other District or school logos or symbols in a manner that creates the false impression that such use is sanctioned by the District.
14. Users shall report any security problem (such as the compromise of login or account information) or misuse of District technology resources to a teacher, administrator, principal or other appropriate District representative.

Whenever a student is found to have violated Board policy, administrative regulation or the District's Technology Acceptable Use Agreement, the Technology Director, Principal or designee may cancel or limit the student's user privileges and/or increase supervision of the student's use of the District's technology resources, as appropriate. Inappropriate use may also result in disciplinary action, up to and including suspension or expulsion. In addition, violations of the law, Board policy, administrative regulation, this agreement, or any other applicable rule, policy or procedure may be reported to law enforcement agencies, as appropriate.

Mill Valley School District

Technology Acceptable Use Agreement

Student Name: _____ Teacher: _____ Grade: _____

I have read and discussed with my child **the Mill Valley School District Technology Acceptable Use Agreement**. I understand that District technology resources are meant to be used for educational purposes only and I understand the consequences of misuse of technology and Internet access.

As the parent/guardian of the student named above, I agree to allow him/her access to the technology resources of the Mill Valley School District. I understand that, despite the District's best efforts, it is impossible for the District to restrict access to all offensive and controversial material. Further, I agree to release from liability, indemnity, and hold harmless the Mill Valley School District and its officers, Board members, employees and agents from and against any and all claims, damages, and costs that may result from my child's use of the District's technology resources, or the failure of any technology protection measures. I accept full responsibility for supervision of my child's use of his/her devices and accounts if and when such access is not in the school setting.

I understand that this is a multi-year agreement that will remain in effect throughout my child's attendance in the Mill Valley School District. The agreement will need to be re-signed at the beginning of grades 3 and 6.

Parent/Guardian Signature

Parent/Guardian Name (Print)

Date

I have received, read, understand, and agree to abide by **the Mill Valley School District Technology Acceptable Use Agreement**, and other applicable laws, District policies and regulations governing the use of District technology resources. I understand that there is no expectation of privacy when using District technology resources. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Student Signature

Date