

**Mill Valley School District  
BUDGET CALENDAR FOR 2022-23**

<b>DATE</b>	<b>TASK</b>	<b>WHO</b>
December 13, 2021	Presentation of 2021-22 First Interim Financial Report for approval by Board of Trustees	Board of Trustees, Superintendent, Asst. Supt., Business Services
December 17, 2021	P-1 Attendance reporting for 2021-22.	Business Office Staff
January 2022	Governor's Proposed Budget for 2022-23; Review details of Local Control Funding Formula (LCFF), property taxes and Local Control Accountability Plan (LCAP)	California Governor's Office, State Board of Education
February–March	Continue to review, discuss and receive input regarding Community Funded, LCFF and LCAP	Public input, Advisory Forums and Committees
February-April 1	Budget review and analysis based on district goals, updated enrollment projections, establish basic budget assumptions based on Governor's budget proposal for 2022-23, including consultation with stakeholders, e.g. Kiddo!, PTAs.	Superintendent, Business Staff, Community Financial Advisory Committee (CFAC), District Stakeholders
Prior to March 15, 2022	Presentation of 2021-22 Second Interim Financial Report for approval by Board of Trustees	Board of Trustees, Superintendent, Asst. Supt., Business Services
April–May	Tentative budget refinements based on most recent revenue and expenditure information including changes in personnel, maintenance needs, etc.	Administrative Council Business Services
April 15, 2022	P-2 Attendance reporting for 2021-22.	Business Office Staff
May-June 2022	Board review of LCAP	Superintendent & Asst. Supt., Business Services, Board of Trustees
May 15-May 31	Budget review/revisions based on Governor's "May Revise" budget, community and Board input. Establish basic budget assumptions based on School Services of California, Inc. Consultation with district stakeholders	Administrative Council, CFAC, District Stakeholders
End of May/Early June	Publication of dates for public inspection and Public Hearing: 2022-23 proposed budget.	District Staff
Early June	Final refinements to Budget	Administrative Council
June 2022	Presentation of proposed budget to Board of Trustees.	Superintendent, Board of Trustees, Asst. Supt., Business Services
10 days prior to Budget Adoption	Public Inspection of 2022-23 proposed budget.	Asst. Supt., Business Services District Staff
June 2022	Public Hearing: 2022-23 LCAP and preliminary budget.	Superintendent, Cabinet, Board of Trustees, Community
Prior to June 30, 2022	2022-23 Approval of LCAP and adoption of final budget.	Superintendent, Cabinet, Board of Trustees, Community
Prior to June 30	Submission of 2022-23 final budget to Marin County Superintendent of Schools.	Asst. Supt., Business Services
45 days after Governor signs Budget Act	The school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act.	Superintendent Board of Trustees Asst. Supt., Business Services
August 15, 2022	Marin County Office of Education approves or disapproves adopted budget.	Marin County Office of Education
Prior to First and Second Interims	Budget revisions and updates, including revised long-range projections, presented to Board of Trustees.	Superintendent Asst. Supt., Business Services
Prior to September 15, 2022	Presentation of 2021-22 Unaudited Actuals for approval by Board of Trustees	Superintendent Board of Trustees Asst. Supt., Business Services
Prior to December 15, 2022	Presentation of 2022-23 First Interim Report for approval by Board of Trustees.	Superintendent Board of Trustees Asst. Supt., Business Services