

## **Board Elections for Mill Valley School District - November 8th, 2022**

Trustees for the Mill Valley School District are volunteers elected by the district voters for a term of four years. The next election is scheduled on November 8th, 2022. There are five candidates filed for three open vacancies.

The Marin County Office of Education will be providing potential candidates with a series of [Zoom workshops](#) beginning August 23rd, 2022.

### **Calendars and Meetings:**

#### **[School Calendars](#)**

The Superintendent and Union leaders meet to determine the calendar for each school year not later than November 1 of the preceding school year. Recommendation for approval is brought forth to the board following agreement.

#### **[Board Meeting Calendar](#)**

Each fall, in public session, the Board of Trustees adopts a new calendar for the upcoming year. This discussion item includes proposed dates based on district operations.

### **Communications of the District and Board:**

#### **[Board Meeting Highlights](#)**

Board highlights are sent to all internal and external list serves following each meeting and available on our website.

#### **[Newsletters](#)**

District newsletters are published weekly. School Site news is distributed weekly as well.

### **Board Governance**

#### **[Governance Handbook](#)**

The Board of Trustees adopted a handbook to govern operations of the board.

### **Previous New Board Member Trainings**

**January 6, 2021:** Our attorney from Atkinson, Andelson, Loya, Ruud and Romo presented a New Board Member Orientation to the Brown Act and Form 700. Trustees engaged in discussion to ensure understanding of their role as a board member using the following presentation [Board Member Orientation](#)

**January 13, 2021:** The presentation outlined the timeline for LCAP planning, including the stakeholder engagement process, and provided an overview of the previous LCAP goals and

Strategic Plan objectives. The main goals and objectives for each plan were presented and the board provided input and suggestions. The presentation is [here](#).

## **Board Policies**

[Policies](#) govern the operations in the district. The policy manual is organized into numerical sections as follows:

**0000** Philosophy, Goals, Objectives, Comprehensive Plans including district goals, site councils, technology plan, safety plan

**1000** Community Relations, including visitors, volunteers, complaint procedures

**2000** Administration, including superintendent hiring, contract, and evaluation

**3000** Business and Noninstructional Operations, including budget, transportation, food services, emergency procedures

**4000** Personnel - The 4000 section is further divided based on the upon employee classification:

- 4000s: all employees
- 4100s: certificated employees
- 4200s: classified employees
- 4300s: management, supervisory, and confidential employees

**5000** Students, including grades, discipline, health issues

**6000** Instruction, including curriculum, assessment, and special education

**7000** Facilities, including facilities master plan

**8000** Not used; reserved for future Expansion

**9000** Bylaws of the Board

## **District Operations and Educational Focus**

### **[District Organization Chart](#)**

This link shows the different departments and organization of the district.

### **[Diversity Equity and Inclusion](#)**

We have a diverse community in some ways; we speak 21 languages throughout our district community; we have students with a variety of needs; we are a district made of up many different learners. However, our district is not very ethnically diverse. Plans for the new school year will be published following board approval for contracts and expenditures.

### **[Strategic Plan](#)**

The Mill Valley School District completed an extensive strategic plan refresh at the beginning of 2017-18. A group of stakeholders provided critical input that was incorporated by the screening committee to develop strategic objectives for the next five years, creating the 2018-2023 Mill Valley School District Strategic Plan.

The development of the Strategic Plan was driven by extensive stakeholder engagement and feedback.

### **[Local Control and Accountability Plan \(LCAP\)](#)**

The [Local Control and Accountability Plan](#) is a tool from the California Department of Education for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes.

### **[Strategic Plan and LCAP infographic](#)**

The district aligned the LCAP and Strategic Plan to share 4 main focus areas:

1. Balanced Learners
2. Supported Staff
3. Communications
4. Sound Finance and Infrastructure

### **[School Accountability Report Card](#)**

Since November 1988, state law has required that schools receiving state funding to prepare and distribute a SARC. The purpose of the report card is to provide parents and the community with important information about each school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators.

### **[School Plan for Student Achievement](#)**

The School Site Council oversees the development of the SPSA. Pursuant to California Education Code (EC) Section 64001 and the federal Elementary and Secondary Education Act (ESEA) schools that receive state and federal funds create school plans called the School Plan for Student Achievement (SPSA). The SPSA is a blueprint to improve the academic performance of all students. The plan outlines programs and supports for students including the funding associated with the implementation of the plan. The 2021-22 SPSAs were approved by the Board of Trustees on February 10, 2022.

## **Finances of the District**

### **[District Funding](#)**

Mill Valley School District is community funded. Please read more to understand the Parcel Tax, our triple AAA rating, and the components of wise fiscal management and stewardship in MVSD.

### **[Community Financial Advisory Committee \(CFAC\)](#)**

Role of the Community Financial Advisory Committee:

- Review the Mill Valley School District's budget on a periodic basis, to identify and analyze important long-term financial trends and issues for Board focus (e.g. Enrollment trends, facilities cost and use, reserve requirements, dependence on local taxes).

- Collect, review and analyze important financial data, trends, community perceptions and "best practices" that may improve the Superintendent's decision-making in the financial arena.
- Provide information and recommendations to the Superintendent, in a timely manner, which relate to financial decisions before the Superintendent.
- Contribute to District communications/outreach efforts aimed at educating the community on financial matters (e.g. newsletters, speaking engagements to community groups).

### **MVSD Together**

We encourage the entire community to participate in our budget development process. We want you with us every step of the way: understanding how the district is funded, what may affect that funding, and how decisions are made, and why.

Our priorities in approaching budget development:

- Transparency
- Collaboration
- Informed decision-making

## **Facilities, Safety and Improvements**

### **Facility Master Plan**

On February 2, 2022 the Mill Valley Board of Trustees approved a [Facility Master Plan](#) that will guide the development and improvement of district facilities for the next ten years. At the Board Meeting prior to the plan's approval, the district provided a [detailed presentation](#) on the proposed plan, which included a description of the plan development process and initial project lists for each district site.

### **Emergency Preparedness**

Each emergency presents a unique set of variables, which will be evaluated prior to a decision to use ParentSquare. Those variables include nature of emergency, time of emergency, estimated duration of emergency, impact on immediate safety of students, direction given by law enforcement and emergency services agencies, and others. The District's highest priority is to first evaluate and respond to the emergency and ensure the immediate safety of students; and then to notify parents/guardians if the individual emergency dictates.

### **Bond Oversight Committee**

Voters approved a facility improvement bond for \$194 million in the June 2022 election. The board will certify the election in September, 2022. In accordance with Education Code §§ 15278 through 15282, the Board must establish and appoint members to an independent citizens' bond oversight committee ("CBOC") to inform the public concerning the expenditure of

Measure G bond revenues. The CBOC will convene public meetings to provide oversight and report on the proper expenditure of bond revenues. As provided for in Section 17528, the Board shall establish and appoint members to the CBOC “within 60 days of the date that the governing board enters the election results on its minutes...”